

February 2023

London Luton Airport Expansion

Planning Inspectorate Scheme Ref: TR020001

Volume 6 Consultation Report

6.02 Appendix B 2019 Statutory Consultation Statement of Community Consultation

Application Document Ref: TR020001/APP/6.02

Planning Act 2008

APFP Regulation: 5(2)(q)

The Planning Act 2008

**The Infrastructure Planning (Applications: Prescribed Forms and Procedure)
Regulations 2009**

**London Luton Airport Expansion Development Consent
Order 202x**

6.02 CONSULTATION REPORT

**APPENDIX B: 2019 STATUTORY CONSULTATION STATEMENT OF
COMMUNITY CONSULTATION**

| | |
|--|--------------------|
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Appendix B

B1 Draft Statement of Community Consultation

London Luton Airport Limited

DRAFT Statement of Community Consultation (SoCC)

Statutory Consultation 2019

DRAFT

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Section 1 - Introduction

Project description

- 1.1 London Luton Airport Limited (LLAL), owner of London Luton Airport (LTN), is publishing this Statement of Community Consultation (SoCC) to outline how we will carry out our statutory community consultation on our proposals to expand LTN by making best use of the existing runway.
- 1.2 The permitted capacity of LTN is currently 18 million passengers per annum (mppa). Our expansion project would increase the capacity of the airport to 32 mppa, which would require a new terminal on the north side of the existing runway at LTN, and other landside and airside infrastructure.
- 1.3 The proposals would include:
- Terminal facilities with boarding piers
 - Additional aircraft stands
 - Additional taxiways
 - Vehicle forecourt and multi-storey short-stay / mid-stay car parking adjacent to the terminal
 - Mid and long-stay surface parking
 - Bus station, taxi ranks and Luton DART in forecourt area
 - Support buildings
 - Relocated engine run-up
 - Fire training facilities
 - Improvement to fuel storage facilities
 - Replacement of existing and planned public open space and amenities
 - Road and infrastructure provision and adjustments

- 1.4 This new terminal would be used alongside the existing terminal and its associated stands, allowing the expansion to be phased over time and minimising disruption to the operation of the airport during construction.
- 1.5 Our application will include replacement parkland to compensate for the area of existing parkland into which the airport would expand. To achieve this increase in passenger numbers, we are also proposing associated improvements to surface access transport infrastructure, including roads and the airport forecourt.
- 1.6 Our key objectives for the project, as identified in our Vision for Sustainable Growth, 2020-2050 (which can be read on our website: [REDACTED]) are:
1. For local communities – we will be a better neighbour
 2. For our airlines – we will enable you to grow cost effectively
 3. For our passengers – we will improve choice and your experience
 4. For local businesses – we will offer greater opportunities to trade
- 1.7 This SoCC is required under section 47 of the Planning Act 2008 and outlines how we will consult those living in the vicinity of LTN including residents, interest groups, businesses, and airport users. Section 4 of this document sets out how we will promote this consultation to those groups, to ensure that as many interested parties as possible have the opportunity to comment on our proposals.

DCO process

- 1.8 As our project is seeking consent for airport-related development that would expand the permitted capacity of LTN by over 10 mppa, it is a type of development and of a scale that meets the thresholds to be a Nationally Significant Infrastructure Project (NSIP) for the purposes of the Planning Act 2008.
- 1.9 As such, we must apply to the Secretary of State for Transport for a Development Consent Order (DCO) to authorise the proposed development. NSIP applications are examined by the Planning Inspectorate (PINS), and decided by the secretary of state

rather than the local planning authority. We aim to submit our DCO application in summer 2020.

1.10 Under the Planning Act 2008, we are required to consult on our proposals before submitting the DCO application. Feedback from the consultation will be recorded and carefully considered in developing our proposals. As part of the DCO process, we must satisfy PINS that our pre-application consultation has been carried out adequately and fulfils all of the statutory criteria.

1.11 This document sets out how we will carry out our community consultation under section 47 of Planning Act 2008.

1.12 In accordance with section 47(2), this document has been prepared in consultation with the following “host” local authorities defined under section 43(1) of the Planning Act 2008.

- Luton Borough Council
- Hertfordshire County Council
- North Hertfordshire District Council
- Central Bedfordshire Council

1.13 We set up a Consultation Group, a working group which included representatives from the above councils, to discuss how best to engage local communities in the statutory consultation programme.

1.14 Given the nature of the scheme, we have also informally consulted with a wider group of local authorities on the draft SoCC, including:

- Aylesbury Vale District Council
- London Borough of Barnet
- Bedford Borough Council
- Buckinghamshire County Council

- Cambridgeshire County Council
- Dacorum Borough Council
- East Hertfordshire District Council
- London Borough of Enfield
- Essex County Council
- London Borough of Harrow
- London Borough of Hillingdon
- Huntingdonshire District Council
- Milton Keynes Borough Council
- South Cambridgeshire District Council
- St Albans City & District Council
- Stevenage Borough Council
- Uttlesford District Council
- Welwyn Hatfield Borough Council

1.15 The consultation programme described in this document takes into account comments received from these local authorities.

1.16 We will also be conducting statutory consultation under sections 42 and 48 of the Planning Act 2008 concurrently with our community consultation under section 47. Consultation activities under sections 42 and 48 will be addressed separately from this SoCC.

1.17 You can read more about the DCO process on our website (www.futureluton.llal.org.uk), on the Planning Inspectorate website (www.infrastructure.planninginspectorate.gov.uk), or by calling 0303 444 5000.

EIA development

1.18 Our project will also require an Environmental Impact Assessment, as defined by the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (“the

2017 Regulations”). An EIA is therefore being carried out so that the significant effects of the proposals on the environment are properly understood and to identify the necessary mitigation measures and inform the decision-makers on the full impact.

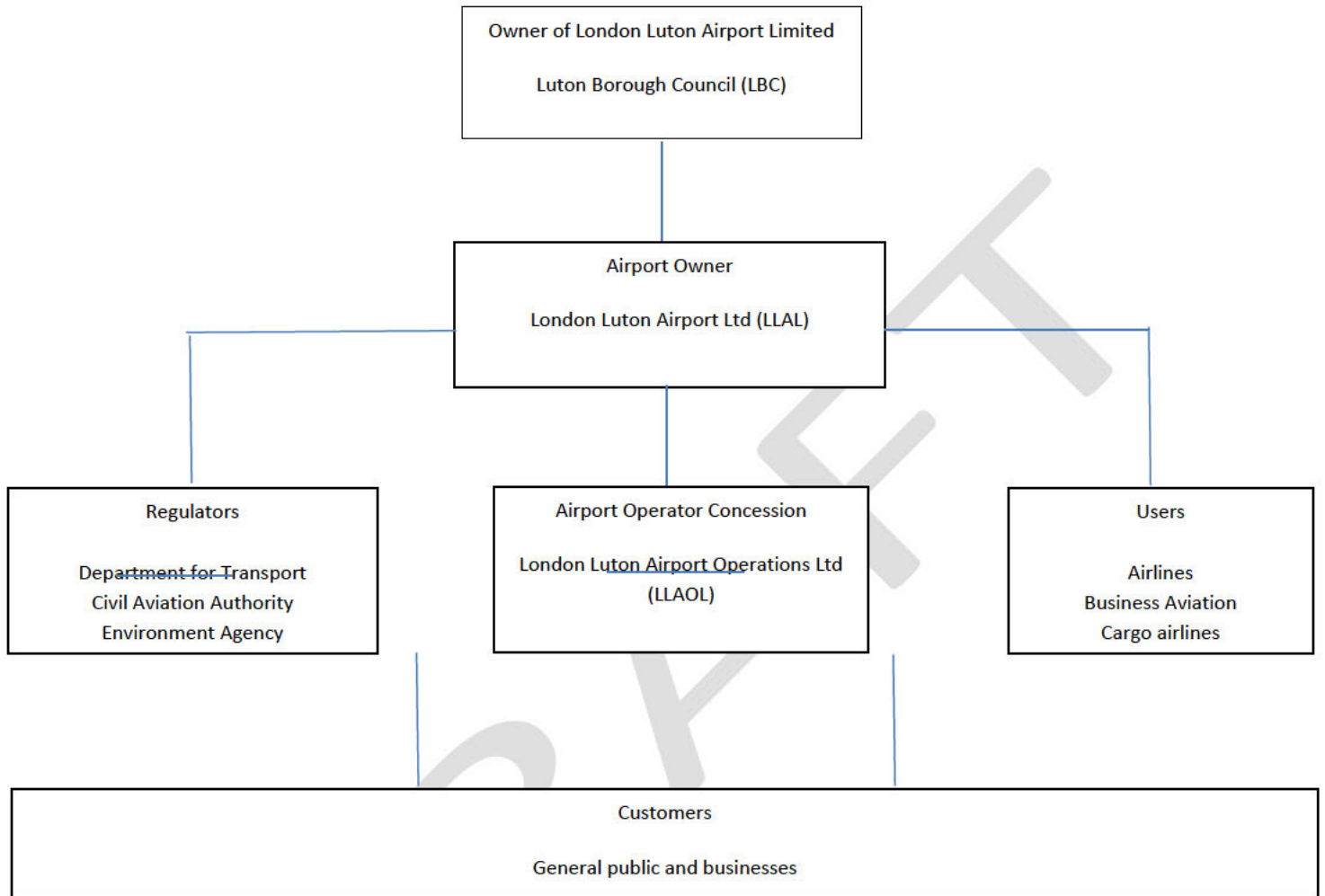
1.19 As part of the EIA, we will submit an Environmental Statement to PINS. The Environmental Statement will describe the significant impacts identified by the assessment. We have also obtained an opinion on the scope of the EIA (“a scoping opinion”) from PINS. This scoping opinion is available in the document library on our project website [REDACTED]

1.20 In addition to the EIA, and in accordance with regulation 12 of the 2017 Regulations, a Preliminary Environmental Information Report (PEIR), will be produced. The PEIR will take on board the scoping opinion, set out our survey methodologies, and describe the initial findings of the assessment. This will be publicised and made available for comment as part of the statutory consultation process.

About us

1.21 LLAL is the owner of LTN. Our company is in turn wholly owned by Luton Borough Council. As such, LTN is unique in that it is the only major UK airport remaining wholly publicly-owned. The airport is operated under a concession agreement (until 2031) by London Luton Airport Operations Ltd (LLAOL).

1.22



Section 2 – Previous consultation

- 2.1 Our initial non-statutory consultation was held over ten weeks in summer 2018, beginning on Monday 25 June 2018 and ending on Friday 31 August.
- 2.2 At our non-statutory consultation, we presented a short-list of options for expanding LTN which had been identified from our initial technical appraisals. In addition, we asked for views on the main issues that we should address when seeking to expand the airport. The objective of the non-statutory consultation was to collate feedback from the public, businesses, statutory bodies and other organisations and interest groups, so that we could reflect this feedback in our decision-making and in the development of our proposals.
- 2.3 Responses to our non-statutory consultation were carefully considered. A full account of how we carried out our non-statutory consultation, and the results, can be found in the report entitled *Non-Statutory Consultation Feedback Report, February 2019*, which is available online at www.futureluton.llal.org.uk. The reports which document the technical work we undertook to support the non-statutory consultation process are also available on our website.

Section 3 – Statutory consultation

- 3.1 Our statutory consultation will run for eight weeks, starting on Wednesday 16 October 2019, and finishing on Wednesday 11 December 2019.
- 3.2 This consultation will be an important opportunity for members of the public to provide feedback on the project to allow us to develop our plans responsibly and in a manner that supports local community interests. LLAL is committed to open and honest engagement, so it will be made clear that this is not a consultation or referendum on whether or not expansion should go ahead, nor a consultation on new flightpaths, but a consultation on the proposals that we will put forward to PINS for consideration, and how we will avoid and mitigate the impacts of this.

Statutory consultation documents

- 3.3 All documentation for our consultation will be available to download free from our project website (www.futureluton.llal.org.uk) and made available at a number of Document Inspection Venues, as listed in section 5.2.
- 3.4 Documents to be made available during our statutory consultation will include:
- Guide to Consultation
 - Summary booklet
 - Statement of Community Consultation
 - Feedback form
 - Design and construction report
 - Outline need case
 - Preliminary Environmental Information Report (PEIR)
 - Supporting plans and drawings
- 3.5 Previously published documents will remain accessible on our website, including the Non-Statutory Consultation Document and the associated Feedback Report.

- 3.6 The main issues and topics that will be covered in the consultation materials, will include, among others:
- Why we are planning to expand Luton Airport
 - Development Consent Order process
 - Requirements for the development
 - Proposed development / our proposals
 - Detail on new terminal and infrastructure
 - Detail on highways/ surface access
 - Wigmore Valley Park
 - Key environmental issues, including climate change, air quality, noise etc, and how we will mitigate them
 - Construction programme / phasing
 - How to leave your views
 - Next steps in the DCO process
- 3.7 Due to the size of these documents, copies can be purchased on request. Printed consultation documents will be made available at cost plus postage, and documents will also be available for cost plus postage on USB memory stick (both limited to one per household or organisation).

Consultation event programme

- 3.8 We will be holding a number of public consultation events, which people can attend to gather information about the project, ask members of the project team questions, and complete feedback forms. These locations were chosen based on:
- requests from local authorities
 - the geographical areas covered by flightpaths and other airport impacts
 - responses to previous consultations (both the 2018 non-statutory consultation and the 2012 Future Luton optimisation consultation)
 - places that are widely accessible for the maximum number of people
 - areas that are easily accessible to people that are often under-represented in consultations or who find it more difficult to engage

3.9 We propose to hold consultation events in the following locations:

| Number | Location | Venue |
|---------------|------------------------|--|
| 1 | Aylesbury | Aylesbury Vale Multicultural Centre, Friarscroft Way, Aylesbury HP20 2TE |
| 2 | Berkhamsted | Berkhamsted Town Hall, 196 High St, Berkhamsted HP4 3AP |
| 3 | Borehamwood | Fairway Hall, Brook, Borehamwood WD6 5BT |
| 4 | Breachwood Green | Breachwood Green Village Hall, Chapel Road, Hitchin SG4 8NX |
| 5 | Caddington | Caddington Sports and Social Club, Manor Road, Caddington Luton LU1 4HH |
| 6 | Cambourne | The Hub, High Street, Cambourne, Cambridge, CB23 6GW |
| 7 | Dagnall | Dagnall School, Main Road South, Dagnall, Berkhamsted HP4 1QX |
| 8 | Dunstable | Bedford Square Community Centre, Tithe Farm Road, Houghton Regis, Dunstable, Bedfordshire LU5 5ES |
| 9 | Eaton Bray | Eaton Bray Village Hall, Church Lane, Eaton Bray, Dunstable LU6 2DJ |
| 10 | Flamstead | Flamstead Village Hall, Church Road, St Albans AL3 8BN |
| 11 | Harpenden | Southdown Room, Harpenden Public Halls, Southdown Road, Harpenden AL5 1PD |
| 12 | Hemel Hempstead | Apsley Community Centre, London Road, Apsley, Hemel Hempstead, HP3 9SB |
| 13 | Hertford | The Mill Bridge Rooms, The Seed Warehouse, The Wash, Hertford SG14 1PX |
| 14 | Hitchin | Hitchin Town Hall, Brand Street SG5 1HX |
| 15 | Letchworth Garden City | Jackmans Community Centre, The Centre, Ivel Court, Jackmans Estate, Letchworth Garden City SG6 2NH |
| 16 | Luton (South East) | Raynham Community Centre, 66 Eaton Green Road, Luton LU2 9JE |
| 17 | Luton | Maidenhall Primary School, Newark Road, Luton LU4 8LD |

| | | |
|----|--------------------|---|
| 18 | Luton (South West) | Stockwood Discovery Centre, London Road, Luton LU1 4LX |
| 19 | Markyate | Markyate Village Hall, 39 Cavendish Rd, Markyate, St Albans AL3 8PT |
| 20 | Pitstone | Pitstone Memorial Hall, Vicarage Road, Pitstone, Leighton Buzzard LU7 9EY |
| 21 | Redbourn | Redbourn Village Hall, 63 High Street, Redbourn, St. Albans AL3 7LW |
| 22 | Sandridge | Marshalswick Community Centre, AL4 9TU |
| 23 | Slip End | Slip End Village Hall, The Cross Roads, Markyate Road, Slip End, Bedfordshire LU1 4BJ |
| 24 | St Albans | Jubilee Centre, Catherine Street, St Albans AL3 5BU |
| 25 | Stevenage | Bedwell Community Centre, Bedwell Crescent, Stevenage, SG1 1NA |
| 26 | Tring | Nora Grace Hall, Faversham Close, Tring, HP23 5BA |
| 27 | Watford | Centrepoint Community Centre, Raphael Drive, Watford, WD24 4GY |
| 28 | Welwyn Garden City | Oaklands College, The Campus, Welwyn Garden City AL8 6AH |
| 29 | Wheathampstead | The Memorial Hall, Marford Road, Wheathampstead, Hertfordshire AL4 8AY |
| 30 | Whitwell | Whitwell New Fellowship Hall, 9 Bendish Lane, SG4 8HX |

An inclusive consultation

3.10 In the non-statutory consultation process, 78% of respondents identified themselves as white British, and 65% of those who recorded their age were over 55 years old. For the statutory consultation process, we will therefore go to additional lengths to engage groups and people who are often underrepresented in consultations. Details on how we hope to reach underrepresented people can be found in section 5.1 of this document.

Materials at the events

- 3.11 At our events, there will be consultation boards displaying information about the proposals, including maps and descriptions of the development.
- 3.12 The events will also have printed copies of the full consultation documentation and feedback forms, which can be returned at the event or by Freepost (FREEPOST FUTURE LUTON LLAL).

Document Inspection Venues

- 3.13 Printed copies of this document, and the main consultation material, will also be provided in our document inspection venues, as listed below.

| | Document Inspection Venues |
|---|--|
| 1 | Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF |
| 2 | Baldock Library, Simpson Drive, Baldock, Hertfordshire, SG7 6DH |
| 3 | Buckinghamshire County Hall, Walton Street, Aylesbury, Buckinghamshire, HP20 1UA |
| 4 | Bury Park Library, Bury Park Library, Bury Park Community Centre, 161 Dunstable Road, Luton, LU1 1BW |
| 5 | Cambridge City Council, Mandela House, 4 Regent Street, Cambridge CB2 1BY |
| 6 | Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ |
| 7 | Dunstable Library, Vernon Place, Dunstable LU5 4HA |
| 8 | Hertfordshire County Council, County Hall, Pegs Lane, Hertford SG13 8DQ |

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| 9 | Luton Council, Town Hall, George Street, Luton LU1 2BQ |
| 10 | Luton Central Library, St George's Square, Luton LU1 2NG |
| 11 | Luton Home Library Service |
| 12 | Harpenden Library, 27 High Street, Harpenden AL5 2RU |
| 13 | Hemel Hempstead Library, The Forum, Marlowes, Hemel Hempstead HP1 1DN |
| 14 | Hitchin Library, Paynes Park, Hitchin SG5 1EW |
| 15 | Huntingdonshire District Council, Pathfinder House St Mary's Street Huntingdon PE29 3TN |
| 16 | Knebworth Community Library, St Martins Church, Knebworth, Hertfordshire, SG3 6ER |
| 17 | Leagrave Library, Marsh Road, Luton LU3 2NL |
| 18 | Letchworth Library, Broadway, Letchworth Garden City, Hertfordshire, SG6 3PF |
| 19 | Marsh Farm Library, Lea Manor High School, Northwell Drive, Luton, LU3 3TL |
| 20 | North Hertfordshire District Council, Council Offices, Gernon Road, Letchworth Garden City SG6 3JF |
| 21 | Lewsey Library, Landrace Road, Luton, LU4 0SW |
| 22 | Milton Keynes Council, Civic Offices 1 Saxon Gate East Central Milton Keynes MK9 3EJ |
| 23 | South Cambridgeshire Council, South Cambridgeshire Hall Cambourne Business Park Cambourne |

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| | Cambridge CB23 6EA |
| 24 | St Albans Council, Civic Centre, St Peter's St, St Albans AL1 3JE |
| 25 | St Albans Library, The Maltings, St Albans AL1 3JQ |
| 26 | Stevenage Borough Council, Daneshill House, Danestrete, Stevenage, Herts SG1 1HN |
| 27 | Stevenage Library, Southgate, Stevenage SG1 1HD |
| 28 | Stopsley Library, 598 Hitchin Road, Luton LU2 7UN |
| 29 | Tring Library, High Street, Tring, HP23 4AF |
| 30 | Welwyn Library, Civic Centre, Prospect Place, Welwyn AL6 9ER |

Section 4 – Publicising the consultation

4.1 We have identified a number of ways to promote our statutory consultation to ensure stakeholders have a good opportunity to engage with our proposals. These are outlined below:

| Method | Details |
|--|---|
| Website | <p>All consultation material, and this SoCC, will be made available online on the project website [REDACTED] and will be free to download.</p> <p>We will be using a wide range of social media channels to advertise the consultation material on the website and encourage users to access the website, read the documentation, and offer their feedback.</p> <p>Visitors to the website will be able to read all documentation online and submit their feedback via the website. Alternatively, they will be able to download the documents and feedback forms, and return the forms via our freepost address.</p> |
| Email | <p>We will send emails about the SoCC, statutory consultation and events, to stakeholders, including businesses, interest groups, and individuals who signed up for notifications.</p> |
| Statutory notices: Public notices | <p>To comply with section 47, and section 48, of the Planning Act 2008, we will place statutory notices in local newspapers at the start of the consultation period. These notices will provide detail on our consultation.</p> <p>We will publish the statutory notices in the following newspapers:</p> <ul style="list-style-type: none"> • The Times • The London Gazette • Bucks Herald |

| | |
|--|--|
| | <ul style="list-style-type: none"> • Bucks Free Press • Cambridge News • Dunstable Gazette • Herts Advertiser • Hemel Hempstead Gazette • Hertfordshire Mercury • Hitchin Comet • Hunts Post • Letchworth & Baldock Comet • Luton News • Luton & Dunstable Herald & Post • Milton Keynes Citizen • Hitchin Comet • Herts Advertiser • Stevenage Comet • Hemel Hempstead Gazette • Welwyn & Hatfield Times |
| <p>Media: Press release/ radio/ TV news</p> | <p>We will advertise the consultation in national and local newspapers as above, and parish council newsletters / magazines where possible. We will also share press releases with journalists and facilitate coverage in national and local media – print, radio, and television. We will aim to use this media engagement to raise awareness of the consultation process and how stakeholders can have their say.</p> |
| <p>Posters</p> | <p>We will distribute posters that will detail the project, consultation events and how stakeholders can engage with the proposals. We will share copies of the poster with venues in Luton and the surrounding local authority areas and request that they are posted on noticeboards / public spaces to help advertise our consultation. These venues will include:</p> |

| | |
|---|---|
| | <ul style="list-style-type: none"> • Local libraries • Community centres • Colleges • Places of worship • Venues where our events will be held • The airport • Parish councils • Local / district / county councils |
| <p>Online/social media</p> | <p>We will promote our consultation using various social media channels, including Twitter (@LLA_Ltd and @LutonCouncil) and Facebook (pages: LondonLutonAirportLtd and LutonCouncil). The posts will include details of the project and encourage users to visit the project website and provide their feedback.</p> <p>We will also liaise with the host local authorities to encourage them to use their own social media channels to promote the consultation.</p> |
| <p>Paid-for media adverts</p> | <p>In addition to our social media posts, we will use geographically-targeted advertising on social media, including Twitter and Facebook, to encourage stakeholders to visit the project website and provide feedback.</p> <p>We will place adverts in local printed and digital newspapers.</p> |
| <p>Parish and district council websites, newsletters, and noticeboards</p> | <p>We will submit information to parish councils and local authorities for possible inclusion in their parish newsletters.</p> <p>Where parish councils allow advertisements in their newsletters, we will also seek space for advertisements about the consultation, events,</p> |

and to direct stakeholders to the website. We will send packs of posters to each parish council to put on their local noticeboards.

We will request that local authorities and parish councils also use their websites to publicise links to [REDACTED]

**Postal
communication:
Leaflets**

We will send out leaflets that will detail the project, all the consultation events, and how stakeholders can engage with the proposals. For maps of the areas where we will distribute these leaflets, please see Appendix 2.

This will advertise the consultation to households living underneath the airport's flight paths, and to people living in proximity to each consultation event.

In addition to these areas, we will also send copies of the leaflets to the organisations which have registered an interest in helping to advertise the consultation, including:

- Local libraries
- Community centres
- Places of worship
- Venues where our events will be held
- Parish councils
- District and county councils

Letters

We are conducting consultation under section 42 of the Planning Act 2008 at the same time as we conduct consultation as required by section 47. Accordingly, statutory consultees as defined by section 42 will receive consultation letters at the outset of the consultation period.

| | |
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| Other promotional activity | To raise awareness of the consultation among potential customers of the airport, commuters, and visitors to the region, leaflet distribution will take place in high-footfall areas such as at train stations, bus stations, shopping centres, and the airport forecourt. |
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Section 5 – Engagement

5.1 We are keen that information about our proposals and mitigation plans are shared widely. In addition to the public consultation events, we have outlined below our plans to engage further with particular communities.

| Stakeholder | Engagement plans |
|---------------------------|---|
| Local authority briefings | <p>We will offer face-to-face project / consultation briefings with local authorities in the areas affected.</p> <p>We will also be working with local authorities to ensure that they have the correct information and help them advertise and promote the consultation effectively for their residents if they choose to do so. This includes print and digital information (e.g. for use in newsletters), and through the customer contact centres.</p> |
| Hard-to-reach groups | <p>Hard-to-reach groups are groups within society that are typically under-represented in the planning process, including groups who have protected characteristics under the Equalities Act. These groups may include ethnic minorities, people with disabilities, travellers and young people.</p> <p>Through our engagement with local authorities, we have received advice on how to best engage with those identified as hard-to-reach groups in their areas.</p> <ul style="list-style-type: none"> • Young people |

| | |
|--|--|
| | <p>We will liaise with educational establishments within the host local authority areas, including schools, colleges, and universities, and provide details for them to advertise the consultation to students and pupils. This will include the distribution of poster packs, and advertising in university newspapers / newsletters.</p> <ul style="list-style-type: none"> • Working families <p>Working families often have difficulty accessing consultations because of time and childcare commitments. We have therefore ensured that consultation events are scheduled for both evenings and weekends as well as during the day. Our consultation events will be family-friendly with activities for children, and secure, with a dedicated security team to ensure that they are a safe space for families.</p> <ul style="list-style-type: none"> • Traveller communities <p>Local authorities' contacts with the traveller communities in the local area will be utilised to ensure that people without permanent addresses who reside in the local area are informed about the consultation.</p> <ul style="list-style-type: none"> • People with disabilities <p>A key criterion for choosing consultation venues was that they are accessible to those with disabilities. We will work with local authorities to identify how we engage with forums and groups representing people with disabilities.</p> |
|--|--|

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|--|---|
| | <p>We will provide printed copies of the consultation documentation to the Luton Home Library Services, a service which is available for free to Luton residents who are unable to visit a local library. The documents will be able to be delivered to homes with other books by their team of dedicated staff and volunteers.</p> <p>We will consider all requests to make documentation available in formats that are accessible for disabled people, such as easy read, large print, or braille.</p> <ul style="list-style-type: none"> • Ethnic minorities <p>We have ensured that we will hold consultation events in wards that have diverse populations, to ensure that stakeholders from a wide range of backgrounds have convenient access to a consultation event. Promotional poster packs will be distributed to community centres and places of worship.</p> <p>We will work with local authorities to identify how we engage with forums and groups to reach out to ethnic minority groups.</p> <ul style="list-style-type: none"> • Areas of higher deprivation <p>We have ensured that we will hold consultation events in areas of high deprivation. It is especially important to hold events locally to prevent additional travel costs and minimise time commitments for those who want to attend.</p> |
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| | |
|------------|--|
| | <ul style="list-style-type: none"> • People who require alternative print formats <p>We will consider requests for alternative document formats (such as translations, easy read, large print, or braille) to enable all members of the public to view and comment on the consultation documents where it is reasonably practical to do so.</p> |
| Businesses | <p>We will encourage business groups, such as the Chamber of Commerce, airlines, the SEMLEP, and Hertfordshire LEP, to engage with the proposals and share details with their business community contacts and employees. We will also work with LLAOL to ensure they share details with businesses and their employees.</p> |

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Section 6 – Next steps

Feedback form

6.1 Consultation feedback forms will be made available:

- at every consultation event we hold
- online via our website [REDACTED]
- on request by emailing us on [REDACTED]
- on request by calling us on 0344 225 0003

6.2 The form will include questions on key aspects of the proposed development to help stakeholders provide feedback in a structured way and will also include sections for general comments.

6.3 Attendees will be invited to leave their addresses and postcodes, to help us understand the geographical distribution of different concerns and issues.

How to respond to the consultation

6.4 Consultees will be able to provide comments and feedback in a number of ways, all of which are free of charge:

| Method | Details |
|----------------------------|---|
| Email | Email your comments and / or feedback form to [REDACTED] |
| Online feedback form | Complete and submit the feedback form online by visiting [REDACTED] |
| Freepost | Download the feedback form from the website and complete and send to our freepost address: FREEPOST FUTURE LUTON LLAL |
| Public consultation events | Visit one of our consultation events (as detailed in Section 3.8), and complete and submit a paper form. |

6.5 We will record all feedback received through these channels.

- 6.6 Our deadline for accepting feedback to our statutory consultation is **23:59pm on 11 December 2019**.
- 6.7 To ensure that all responses posted before the closing time are included, we will accept posted responses that have a postmark on or before 12 December 2019. Please note that while all the feedback we receive by the deadline will be recorded and considered, we will not be able to respond to individual comments.
- 6.8 Before submitting our DCO application, and where we consider it appropriate, we may choose to consult further on certain changes to our proposals made in response to the feedback received during our statutory consultation. How this consultation may look would be decided by the impact and size of the proposed changes, and we will keep all stakeholders informed if we choose to consult further.
- 6.9 We will produce a Consultation Report to accompany our DCO application as required by section 37(3)(c) of the Planning Act 2008. This report will detail how we have had regard to the responses received when developing our proposals.
- 6.10 We will prepare and submit our DCO application, and if accepted for examination, we will publish notices that will allow stakeholders to submit their representations and participate in the examination process. You can read more about the DCO process on our website [REDACTED] and on the Planning Inspectorate website: [REDACTED] or by calling 0303 444 5000.

GDPR and privacy

- 6.11 Our data privacy notice will be published in our consultation materials when asking for information from respondents.
- 6.12 We are committed to protecting personal information. Any information provided will be used in line with applicable laws concerning the protection of personal data, including

the General Data Protection Regulation (GDPR), which came into effect on 25 May 2018.

6.13 Under the terms of the GDPR you have certain rights over how your personal data is retained and used by us. For more information, see our full data privacy statement:



How we will use the information you provide

6.14 The information that is shared with us during our statutory consultation will be used for a number of purposes, including:

- To collate and analyse to help with the development of our plans
- To produce our Consultation Report as part of our application (no individual personal data will be shared)
- To write to you with updates about the outcomes of this consultation and other developments (unless you specify otherwise)
- To keep up-to-date records of our interactions with individuals and organisations

6.15 The information shared with us during the consultation will be used by the following recipients to record, analyse and report on the feedback received:

- London Luton Airport Limited
- Project consultants
- Legal team
- The Planning Inspectorate

Contact details

6.16 If you would like more information about the project or to request copies of consultation documents, you can contact us via the following methods:

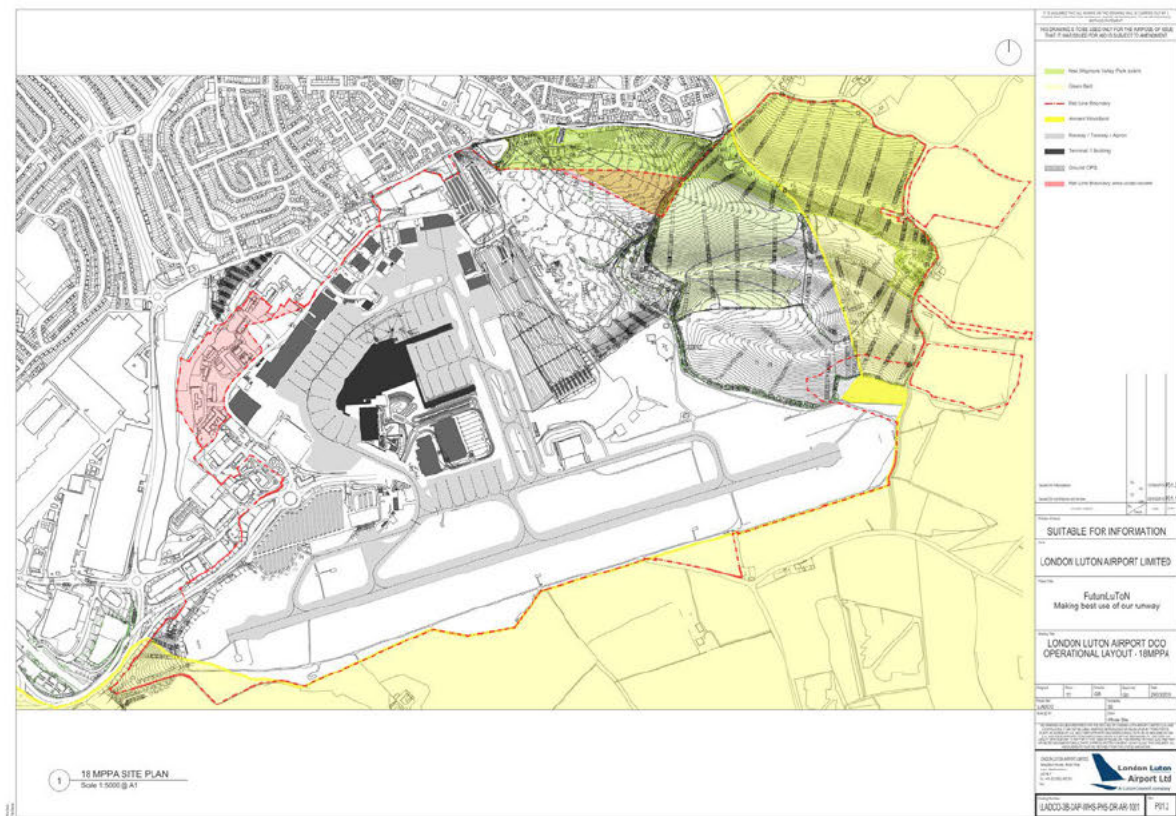
- Email: futureluton@llal.org.uk
- Post: Write to us at FREEPOST FUTURE LUTON LLAL

- Telephone: 0344 225 0003

DRAFT

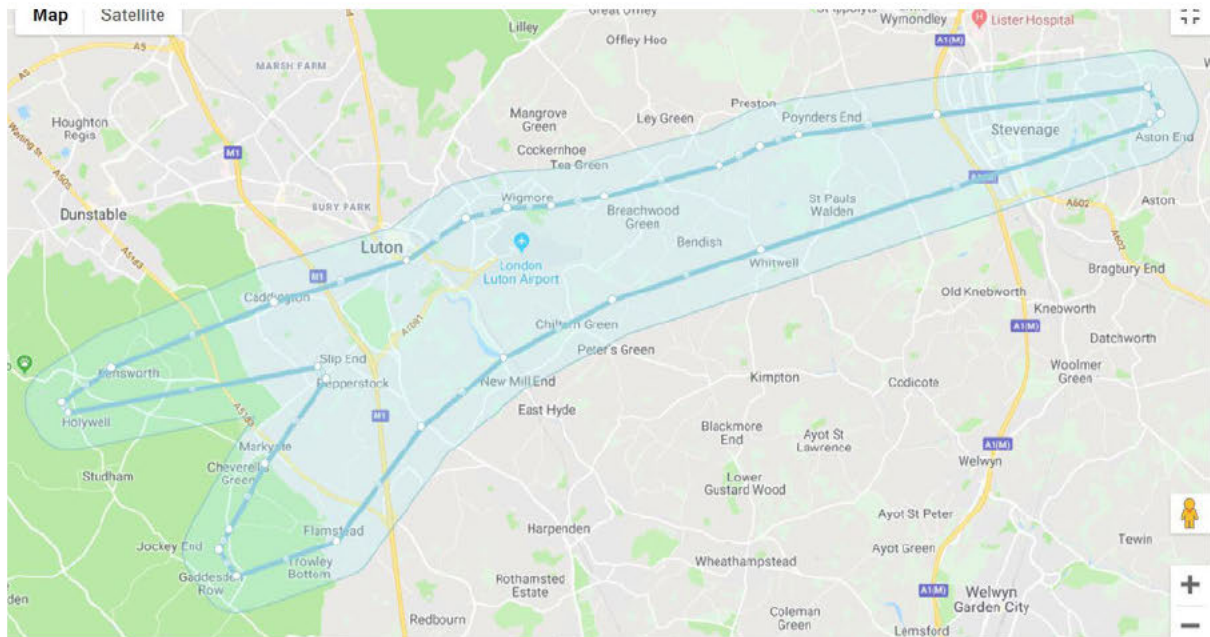
Appendices

Appendix 1 – Scheme boundary



Appendix 2 – Advertising leaflet delivery areas

The following maps show the leaflet delivery areas.



Locations of consultation events and delivery areas:



Aylesbury



Berkhamsted



Dunstable



Eaton Bray



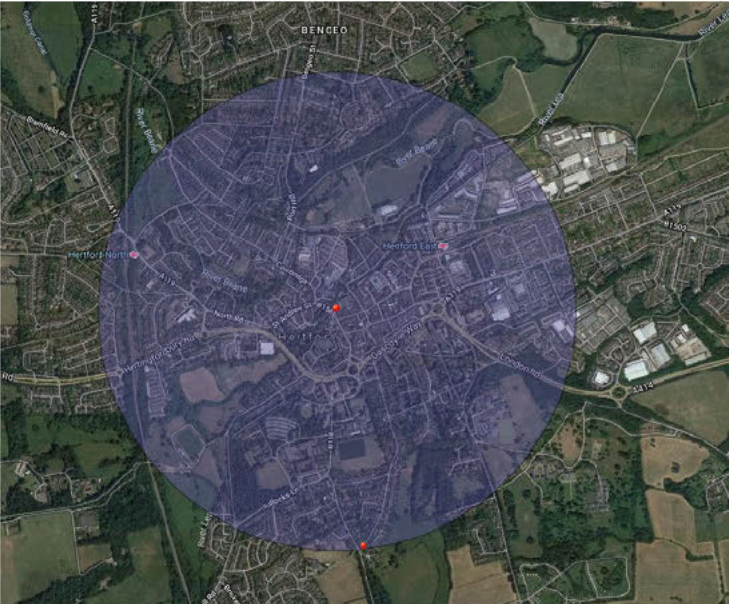
Harpenden



Apsley



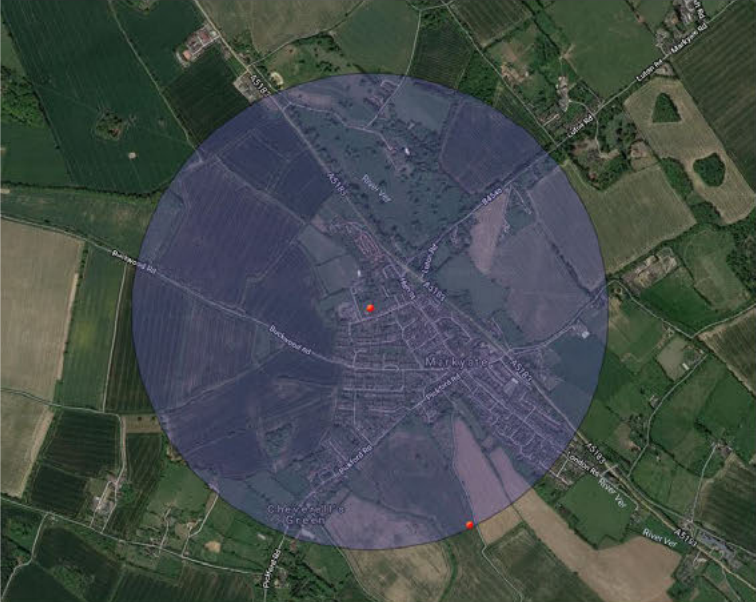
Hertford



Hitchin



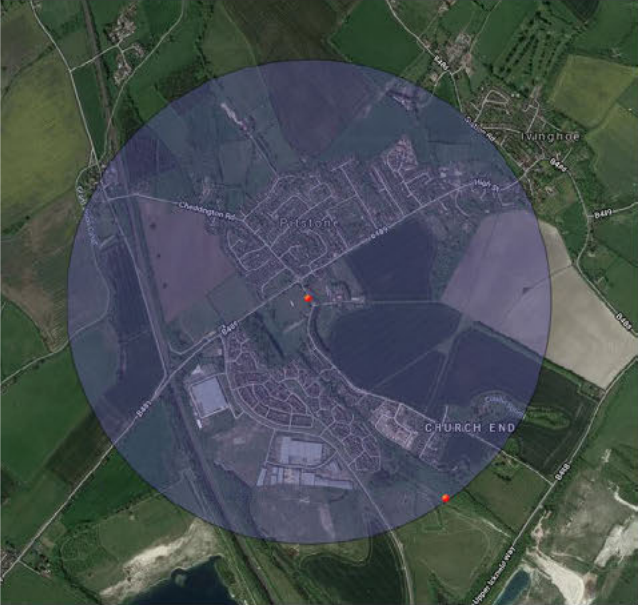
Markyate



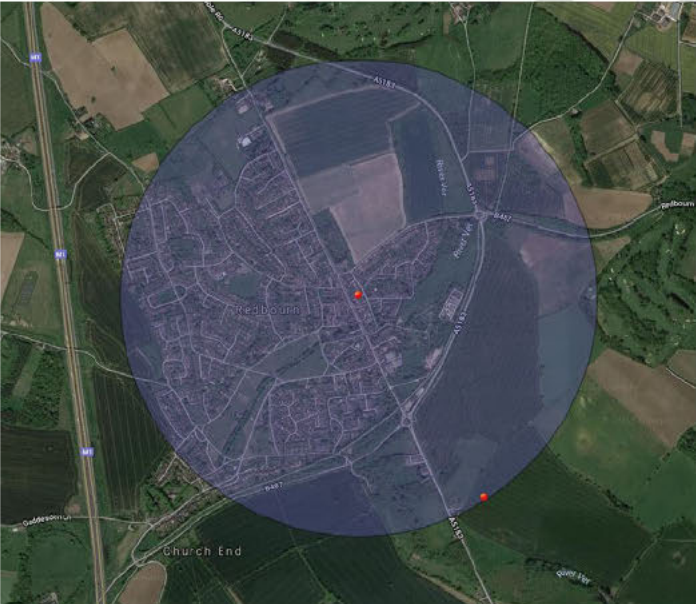
Cambourne



Pitstone



Redbourne



Marshalswick



Radlett



St Albans



St Albans/Hatfield



Tring

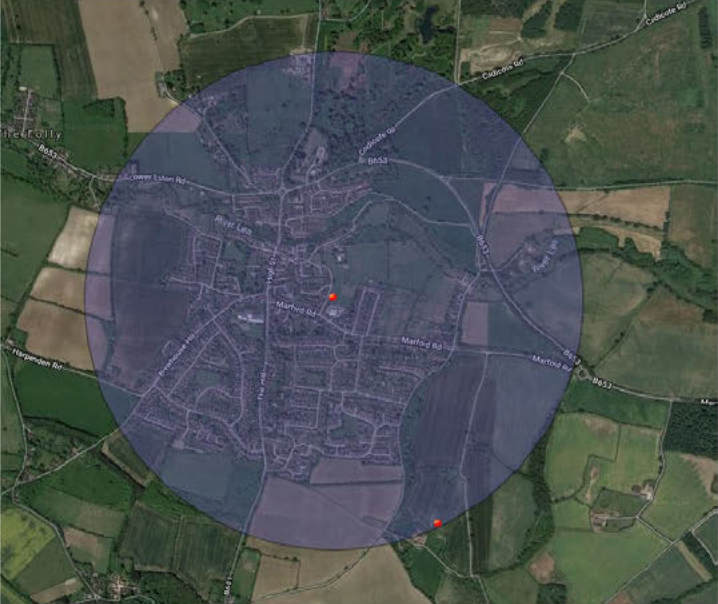


Watford



DRAFT

Wheathampstead



Borehamwood



Letchworth Garden City



B2 Example cover letter to host authorities

Mr [REDACTED]
The Chief Executive
North Hertfordshire District Council
Council Offices
Gernon Road
Letchworth Garden City
SG6 3JF

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing expansion proposals which we intend to be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd will be carrying out a statutory consultation with people in the vicinity of land accommodating our proposals. This is in compliance with the requirements of the Planning Act 2008 and is planned to take place later this year.

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I now provide a draft for formal consultation and invite your comments. Section 47(3) of the act stipulates that the period of consultation shall be for 28 days starting the day after you receive this notification. Therefore we will need to receive any response you wish to make by 17th July.

Once we have received your response we will have regard to the comments you make before finalising and publishing the Statement. We will also inform you as to how we have had regard.

We have engaged with your officers in producing this draft through our Consultation Group. I would like to thank you for the input and cooperation they have provided.

We are only statutorily obliged to consult the host local authorities on this draft Statement. However as the impacts of the proposals extend more widely we have also given other local authorities the opportunity to comment on our approach. These comments have been taken into account in producing this draft which we now formally consult you on.

We look forward to receiving your response.

Yours sincerely

[REDACTED]
Head of Planning Communications and Consultation

M [REDACTED]
The Chief Executive
Central Bedfordshire Council
Priory House, Monks Walk
Chicksands
Sheffield
SG17 5TQ

13th June 2019

Dear M [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing expansion proposals which we intend to be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd will be carrying out a statutory consultation with people in the vicinity of land accommodating our proposals. This is in compliance with the requirements of the Planning Act 2008 and is planned to take place later this year.

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We look forward to receiving your response.

[REDACTED]
Head of Planning Communications and Consultation

Mr [REDACTED]
The Chief Executive
Luton Borough Council
Town Hall
Upper George Street
Luton
LU1 2BQ

13th June 2019

Dear M [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing expansion proposals which we intend to be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd will be carrying out a statutory consultation with people in the vicinity of land accommodating our proposals. This is in compliance with the requirements of the Planning Act 2008 and is planned to take place later this year.

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We look forward to receiving your response.

Yours sincerely

[REDACTED]
Head of Planning Communications and Consultation

Mr [REDACTED]
The Chief Executive
Hertfordshire County Council
County Hall
Pegs Lane
Hertford
SG13 8DQ

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing expansion proposals which we intend to be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd will be carrying out a statutory consultation with people in the vicinity of land accommodating our proposals. This is in compliance with the requirements of the Planning Act 2008 and is planned to take place later this year.

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We look forward to receiving your response.

[REDACTED]
Head of Planning Communications and Consultation

B3 Example cover letter to additional authorities

Mr [REDACTED]
Chief Executive
London Borough of Barnet
The Burroughs
Hendon
NW4 4BG

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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We have previously consulted all authorities informally on an earlier draft. Where we considered appropriate these comments have resulted in changes to the draft.

We look forward to receiving your response. I would be grateful if you would acknowledge receipt of this document

Yours sincerely

[REDACTED]
Head of Planning Communications and Consultation

Mr [REDACTED]
Chief Executive
Essex County Council
County Hall
Market Road
Chelmsford
CM1 1QH

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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Yours sincerely,

[REDACTED]
Head of Planning Communications and Consultation

Ms [REDACTED]
Ch [REDACTED]
Cambridgeshire County Council
Shire Hall
Castle Hill
Cambridge
CB3 0AP

13th June 2019

Dear Ms [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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[REDACTED]
Head of Planning Communications and Consultation

Ms [REDACTED]
Chief Executive
Buckinghamshire County Council
Walton Street
Aylesbury
HP20 1UA

13th June 2019

Dear Ms [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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Yours sincerely,

[REDACTED]
Head of Planning Communications and Consultation

N [REDACTED]
Chief Executive
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
Middlesex

13th June 2019

Dear [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

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Yours sincerely

[REDACTED]

Head of Planning Communications and Consultation

M [REDACTED]
Chief Executive
London Borough of Harrow
Civic Centre
Station Road
Harrow
HA1 2XY

13th June 2019

Dear [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

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Yours sincerely,

[REDACTED]
Head of Planning Communications and Consultation

[REDACTED]
Executive Director of Development Enterprise and Environment
City Hall
The Queen's Walk
London
SE1 2AA

13th June 2019

Dear Ms [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

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Yours sincerely,

[REDACTED]
Head of Planning Communications and Consultation

M [REDACTED]
Chief Executive
London Borough of Enfield
Civic Centre
Silver Street
Enfield
EN1 3XA

13th June 2019

Dear M [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

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Yours sincerely

[REDACTED]
Head of Planning Communications and Consultation

M. [REDACTED]
Managing Director
Huntingdonshire District Council
St Mary's Street
Huntingdon
PE29 3TN

13th June 2019

Dear M. [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

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Yours sincerely,

[REDACTED]
Head of Planning Communications and Consultation

Mr [REDACTED]
Chief Executive
Aylesbury Vale District Council
The Gateway
Gatehouse Road
Aylesbury
HP19 8FF

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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Yours sincerely

[REDACTED]
Head of Planning Communications and Consultation

Mr [REDACTED]
Chief Executive
Milton Keynes Borough Council
Civic Offices
1 Saxon Gate East
Central Milton Keynes
MK9 3EJ

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

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Yours sincerely,

[REDACTED]
Head of Planning Communications and Consultation

Ms [REDACTED]
Chief Executive
Uttlesford District Council
Council Offices
London Road
Saffron Walden
CB11 4ER

13th June 2019

Dear Ms [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

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As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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On behalf of London Luton Airport Limited, I now provide a draft for formal consultation and invite your comments. Section 47(3) of the act stipulates that the period of consultation shall be for 28 days starting the day after you receive this invitation. We are keen to give you as much time as we are able to consider the draft so we are extending the consultation period. We will accept responses up until the end of the working day on 17th July. Once we have received your response we will have regard to the comments you make. We will also inform you as to how we have had regard.

We have previously consulted all authorities informally on an earlier draft. Where we considered appropriate these comments have resulted in changes to the draft.

We look forward to receiving your response. I would be grateful if you would acknowledge receipt of this document

Yours sincerely

[REDACTED]
Head of Planning Communications and Consultation

Mr [REDACTED]
Chief Executive
South Cambridgeshire District Council
Cambourne Business Park
Cambourne
CB23 6EA

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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Yours sincerely

[REDACTED]
Head of Planning, Communications and Consultation

M
C
[REDACTED]
Bedford Borough Council
Borough Hall
Cauldwell Street
Bedford
MK42 9AP

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

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Yours sincerely,

[REDACTED]
Head of Planning Communications and Consultation

M. [REDACTED]
Chief Executive
Dacorum District Council
The Forum
Marlowes
Hemel Hempstead
HP1 1DN

13th June 2019

Dear Ms [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

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[REDACTED]
Head of Planning Communications and Consultation

[REDACTED]
Chief Executive
St Albans City & District Council
Civic Centre
St Peter's St
St Albans
AL1 3JE

13th June 2019

Dear Ms [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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Yours sincerely,

[REDACTED]
Head of Planning Communications and Consultation

Mr [REDACTED]
Chief Executive
East Hertfordshire District Council
Wallfields
Pegs Lane
Hertford
SG13 8EQ

13th June 2019

Dear Mr [REDACTED]

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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[REDACTED]
Head of Planning Communications and Consultation

Chief Executive
Stevenage Borough Council
Daneshill House
Danestrete
Stevenage
SG1 1HN

13th June 2019

Dear Sir or Madam,

Subject: Future Luton: Consultation on Statement of Community Consultation under Section 47(2) of Planning Act 2008

I write on behalf of my client, London Luton Airport Limited.

As part of the process of developing proposals that will be submitted as an application for a Development Consent Order in 2020, London Luton Airport Ltd intends to carry out a statutory consultation with people in the vicinity of the land accommodating our proposals. This is in compliance with Section 47 of the Planning Act 2008 and will take place later this year.

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Yours sincerely



Head of Planning Communications and Consultation

B4 Statement of Community Consultation Errata Statement



London Luton Airport Limited

Errata Statement regarding draft Statement of Community Consultation (SoCC)

Statutory Consultation 2019

1. This errata statement has been prepared to correct an omission in the draft Statement of Community Consultation issued to local authority consultees on 12 June 2019. Two planned consultation events at Breachwood Green and Redbourn were erroneously omitted from the document.
2. Accordingly, at paragraph 3.9 of the draft Statement of Community Consultation, the following entries are included in the table of consultation events.

| Location | Venue |
|------------------|--|
| Breachwood Green | Breachwood Green Village Hall, Chapel Road, Hitchin SG4 8NX |
| Redbourn | Redbourn Village Hall, 63 High Street, Redbourn, St Albans AL3 7LW |

Date of issue: 19 June 2019

B5 Published Statement for Community Consultation



Future LuToN

Making best use of our runway
Statement of Community Consultation (SoCC)
Statutory Consultation 2019





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01 Introduction

Project description

London Luton Airport Limited (LLAL), owner of London Luton Airport (LTN), is publishing this Statement of Community Consultation (SoCC) to outline how we will carry out our statutory community consultation on our proposals to expand LTN by making best use of the existing runway.

The permitted capacity of LTN is currently 18 million passengers per annum (mppa). Our expansion project would increase the capacity of the airport to 32 mppa. This would require a new terminal on the north side of the existing runway, and other landside and airside infrastructure.

The proposals would include:

- Terminal facilities with boarding piers
- Additional aircraft stands
- Additional taxiways

- Vehicle forecourt and multi-storey short-stay / mid-stay car parking adjacent to the terminal
- Mid- and long-stay parking
- Bus station, taxi ranks and Luton DART in forecourt area
- Support buildings
- Relocated engine ground running bay
- Fire training facilities
- Improvement to fuel storage facilities
- Replacement of existing and planned public open space and amenities
- Road and infrastructure provision and adjustments

This new terminal would be used alongside the existing terminal and its associated stands, allowing the expansion to be phased over time to match demand and growth. This approach would also minimise disruption to the operation of the airport during construction.

Our application will include replacement parkland and public open space to compensate for the area of existing parkland into which the airport would expand.

A map showing the boundary of the proposed development can be found in Appendix 1 of this document.

To achieve the increase in passenger numbers, we are also proposing associated improvements to surface access transport infrastructure, including roads and the airport forecourt.

Our key objectives for the project, as identified in our Vision for Sustainable Growth, 2020-2050 (which can be read on our website: futureluton.llal.org.uk), are:

- For local communities – we will be a better neighbour
- For our airlines – we will enable you to grow cost-effectively
- For our passengers – we will improve choice and your experience

- For local businesses – we will offer greater opportunities to trade

We recognise that any airport has impacts as well as benefits, and one key purpose of our summer 2018 consultation was to identify the effects that local people are most concerned about. We are committed to working with our partners, airlines, local communities, statutory bodies, and the government, to avoid, reduce, and mitigate potential adverse impacts.

This SoCC is required under Section 47 of the Planning Act 2008. It outlines how we will consult those living in the vicinity of LTN including residents, interest groups, businesses, and airport users. Section four of this document sets out how we will promote this consultation to those groups, to ensure that as many interested parties as possible have the opportunity to comment on our proposals.

01 Introduction

DCO process

As our project is seeking consent for airport-related development that would expand the permitted capacity of LTN by over 10 mppa, it is a type of development and of a scale that meets the thresholds to be a Nationally Significant Infrastructure Project (NSIP) for the purposes of the Planning Act 2008.

As such, we must apply to the Secretary of State for Transport for a Development Consent Order (DCO) to consider and determine the proposed development. NSIP applications are examined by the national Planning Inspectorate (PINS), and decided by the secretary of state, rather than the local planning authority. We aim to submit our DCO application in summer 2020.

Under the Planning Act 2008, we are required to consult on our proposals before submitting the DCO application. Feedback from the consultation will be recorded and carefully considered in developing our proposals. As part of the DCO process, we must satisfy PINS that our pre-application consultation has been carried out adequately and fulfils all of the statutory criteria, including the duty to publicise and the duty to have regard to responses.

This document sets out how we will carry out our community consultation under Section 47 of the Planning Act 2008.

In accordance with Section 47(2) of the Planning Act 2008, this document has been prepared in consultation with the following “host” local authorities. Section 43(1) of the Planning Act 2008

defines “host” authorities as those authorities for the area within which the land for the proposed development is located, which are:

- Luton Borough Council
- Hertfordshire County Council
- North Hertfordshire District Council
- Central Bedfordshire Council

We set up a Consultation Group, a working group which included representatives from the above councils, to discuss how best to engage local communities in the statutory consultation programme.

As the nature of airport expansion proposals generate issues of more than a local

significance, including economic impact, noise, and surface access, we have also consulted with a wider group of local authorities on the draft SoCC, including:

- Aylesbury Vale District Council
- London Borough of Barnet
- Bedford Borough Council
- Buckinghamshire County Council
- Cambridgeshire County Council
- Dacorum Borough Council
- East Hertfordshire District Council
- London Borough of Enfield
- Essex County Council
- London Borough of Harrow

01 Introduction

- London Borough of Hillingdon
- Huntingdonshire District Council
- Milton Keynes Borough Council
- South Cambridgeshire District Council
- St Albans City & District Council
- Stevenage Borough Council
- Uttlesford District Council
- Welwyn Hatfield Borough Council

The consultation programme described in this document takes into account comments received from these local authorities.

We will also be conducting statutory consultation under Sections 42 and 48 of the

Planning Act 2008 concurrently with our community consultation under Section 47. Consultation activities under Sections 42 and 48, with local authorities and other statutory consultees, will be addressed separately from this SoCC.

In addition to having their views on the scheme considered as part of our consultation, anyone will also be able to register and make representations to PINS the once the application has been submitted.

You can read more about the DCO process on our website (futureluton.llal.org.uk) or on the planning inspectorate website (infrastructure.planninginspectorate.gov.uk). To find out more, you can also call LLAL on 01582 548782 (phonenumber open Monday-Friday, 9am – 5pm), please leave a message where necessary.

EIA development

Our project will also require Environmental Impact Assessment (EIA), as defined by the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (“the 2017 Regulations”). EIA is therefore being carried out so that the significant effects of the proposals on the environment are properly understood and to identify the necessary mitigation measures and inform PINS and the secretary of state on the full impact.

As part of the EIA, we will submit an Environmental Statement to PINS. The Environmental Statement will describe the significant impacts identified by the assessment. We have also obtained an opinion on the

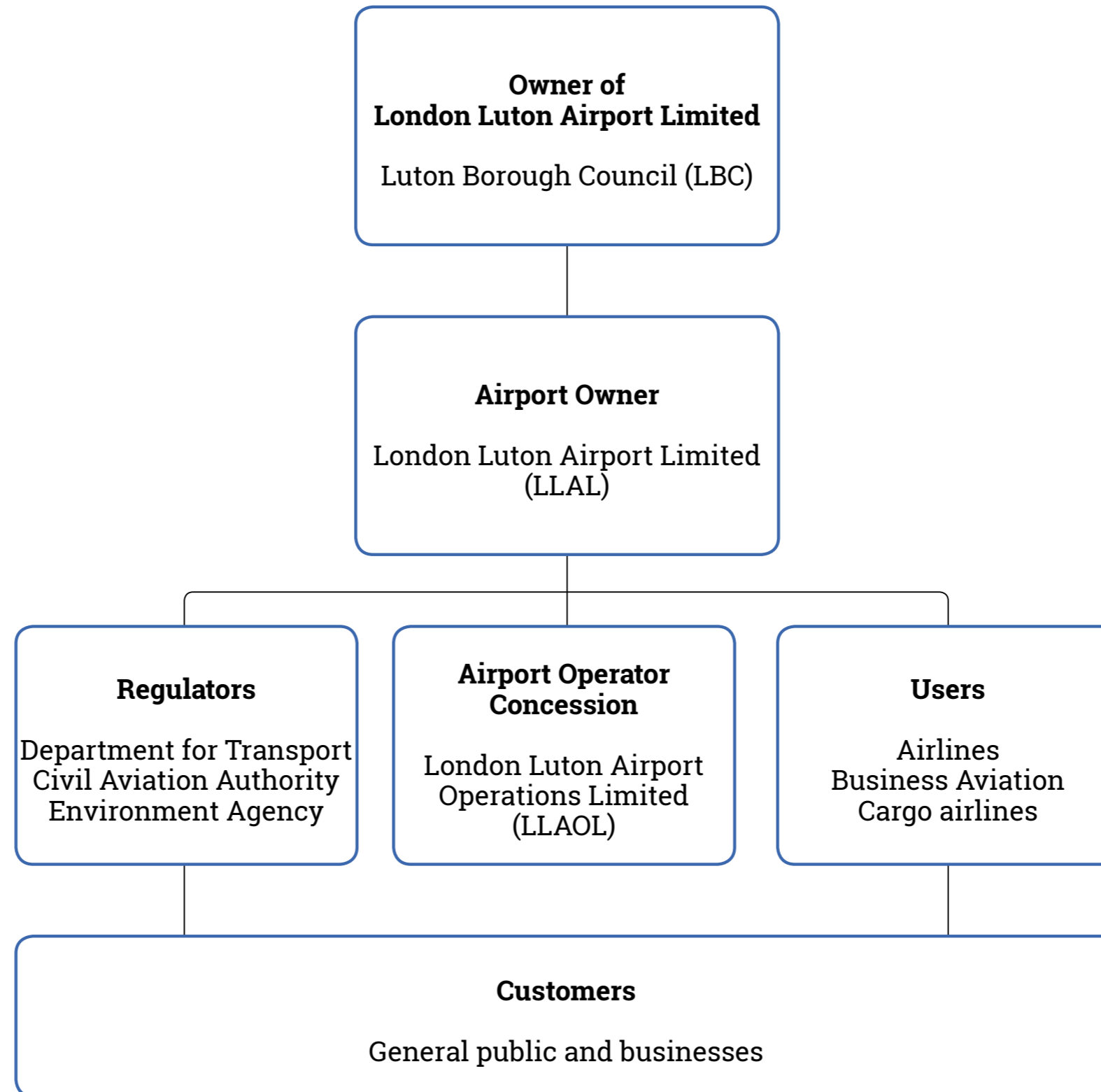
scope of the EIA (“a scoping opinion”) from PINS. This scoping opinion is available in the document library on our project website: futureluton.llal.org.uk

In addition to the EIA, and in accordance with regulation 12 of the 2017 Regulations, a Preliminary Environmental Information Report (PEIR), will be produced. The PEIR will take on board the scoping opinion, set out our survey methodologies, and describe the initial findings of the assessment. This will be published and available to read as part of the consultation documentation and made available for comment as part of the statutory consultation process.

01 Introduction

About us

London Luton Airport Limited (LLAL) is the owner of London Luton Airport (LTN). Our company is, in turn, wholly owned by Luton Borough Council. As such, LTN is unique in that it is the only major UK airport remaining wholly publicly-owned. The airport is operated under a concession agreement (until 2031) by London Luton Airport Operations Limited (LLAOL). This chart represents our relationship with our key stakeholders.



01 Introduction

Our summer 2018 consultation was held over ten weeks, beginning on Monday 25 June 2018 and ending on Friday 31 August.

At our summer 2018 consultation, we presented a short-list of options for expanding LTN which had been identified from our initial technical appraisals. In addition, we asked for views on the main issues that we should address when seeking to expand the airport.

The objective of our summer 2018 consultation was to collate feedback from the public, businesses, statutory bodies and other organisations and interest groups, so that we could reflect this feedback in our decision-making and in the development of our proposals.

We received 892 responses to this consultation. All responses from our summer 2018 consultation were carefully considered, and helped us to identify a preferred option to take forward. We also received a wealth of useful information about the support for, and concerns related to, airport development, and how these concerns might be addressed.

A full account of how we carried out this consultation, and the results, can be found in the report entitled Non-Statutory Consultation Feedback Report, February 2019, which is available online at futureluton.llal.org.uk. The reports which document the technical work we undertook to support the summer 2018 consultation process are also available on our website.

02 Statutory consultation

Our statutory consultation will run for more than eight weeks, starting on Wednesday 16 October 2019, and finishing on Monday 16 December 2019. This consultation will be an important opportunity for members of the public to provide feedback on the project to allow us to develop our plans responsibly and in a manner that seeks to consider, respond and address community interests and concerns. LLAL is committed to open and honest engagement, so it will be made clear that this is a consultation on the proposals that we will put forward to PINS for consideration, and how we will avoid and mitigate any impacts.

Statutory consultation documents

All documentation for our consultation will be available to download free from our project website (futureluton.llal.org.uk) and made available at a number of document inspection venues, as listed later in this section.

Documents to be made available during our statutory consultation will include:

- Guide to Statutory Consultation
- Information Booklet
- Statement of Community Consultation
- Feedback Form
- Scheme Development and Construction Report
- Surface Access Strategy Report
- Outline Need Case
- Explanatory Note on Airspace
- Compensation Proposals

- Preliminary Environmental Information Report (PEIR)
- Outline Employment and Training Strategy
- Draft Land Assembly Plans

Previously published documents will remain accessible on our website, including the Non-Statutory Consultation Document (2018) and the associated Feedback Report (2019).

The main issues and topics that will be covered in the consultation boards at every event, and in the consultation documentation, will include, among others:

- Why we are planning to expand London Luton Airport
- The need case for the development
- Description of our proposed development
- Detail on new terminal and infrastructure

- Detail on our surface access strategy, including highways and public transport
- Replacement open space/ Wigmore Valley Park
- Key environmental issues, including climate change, air quality, and noise, and how we propose to mitigate them
- Construction programme and phasing
- Development Consent Order process
- How to leave your views

02 Statutory consultation

The consultation documents will be made available free of charge on LLAL's project website at futureluton.llal.org.uk, and on USB memory stick on request. Those without computer access can request a printed copy of the Guide to Statutory Consultation and Feedback Form using LLAL's contact details below.

The full suite of printed consultation documents will also be made available for purchase at the cost of £260 plus postage. All document requests are limited to one per household or organisation. Copies of the printed documents or USB memory stick can be obtained by emailing futureluton@llal.org.uk, by writing to FREEPOST FUTURE LUTON LLAL, or by telephoning 01582 548782 Monday to Friday between 9am and 5pm, please leave a message where necessary.

Consultation event programme

We will be holding a number of public consultation events, which people can attend to gather information about the project, ask members of the project team questions, and complete feedback forms. The locations of these events were chosen based on:

- Requests from local authorities
- The geographical areas covered by flightpaths and other airport impacts
- Responses to previous consultations (both the summer 2018 consultation and the 2012 Future Luton optimisation consultation)
- Places that are widely accessible for the maximum number of people

- Areas that are easily accessible to people that are often under-represented in consultations or who find it more difficult to engage

We will be holding consultation events at locations as outlined on the following pages.

02 Statutory consultation

| Date 2019 | Town/village | Venue address | Time |
|-----------------------|----------------------------|---|--------------|
| Friday 25 October | Luton | Maidenhall Primary School, Newark Road, LU4 8LD | 4pm – 8pm |
| Saturday 26 October | Luton | Wigmore Church & Community Centre, Crawley Green Road, LU2 9TE | 11am – 5pm |
| Tuesday 29 October | Dagnall, Bucks | Dagnall Village Hall, Dunstable Road, HP4 1RG | 4pm – 8pm |
| Wednesday 30 October | Marshalswick, St Albans | Marshalswick Community Centre, The Ridgeway, AL4 9TU | 2pm – 8pm |
| Thursday 31 October | Caddington, Beds | Caddington Sports and Social Club, Manor Road, LU1 4HH | 2pm – 8pm |
| Friday 1 November | Pitstone, Bucks | Pitstone Memorial Hall, Vicarage Road, Pitstone, LU7 9EY | 2pm – 8pm |
| Saturday 2 November | Wendover, Bucks | Wendover Memorial Hall, Wharf Road, HP22 6HF | 11am – 3pm |
| Monday 4 November | Hertford | The Mill Bridge Rooms, The Seed Warehouse, The Wash, SG14 1PX | 4pm – 7pm |
| Tuesday 5 November | Hitchin | Hitchin Town Hall, Brand Street, SG5 1HX | 2pm – 8pm |
| Wednesday 6 November | Whitwell, Herts | Whitwell New Fellowship Hall, 9 Bendish Lane, SG4 8HX | 2pm – 8pm |
| Thursday 7 November | Wheathampstead, Herts | The Memorial Hall, Marford Road, Wheathampstead, AL4 8AY | 2pm – 8pm |
| Friday 8 November | Berkhamsted | Civic Centre, 161 High Street, Berkhamsted, HP4 3HB | 3pm – 7pm |
| Monday 11 November | Flamstead, Herts | Flamstead Village Hall, Church Road, Flamstead, AL3 8BN | 4.30pm – 8pm |
| Tuesday 12 November | Harpenden | Southdown Room, Harpenden Public Halls, Southdown Road, AL5 1TE | 2pm – 8pm |
| Wednesday 13 November | Welwyn | Civic Centre, Prospect Place, Welwyn, AL6 9ER | 4pm – 8pm |
| Thursday 14 November | Aylesbury | The Gateway, Gatehouse Road, Aylesbury, HP19 8FF | 4pm – 8pm |
| Friday 15 November | Luton | St Francis Church, Carteret Road, Luton, LU2 9JZ | 4pm – 8pm |
| Saturday 16 November | Borehamwood | Fairway Hall, Brook Close, Borehamwood, WD6 5BT | 11am – 3pm |

02 Statutory consultation

| Date 2019 | Town/village | Venue address | Time |
|-----------------------|-------------------------|---|-------------|
| Monday 18 November | Markyate, Herts | Markyate Village Hall, 39 Cavendish Road, Markyate, AL3 8PS | 2pm – 8pm |
| Tuesday 19 November | Luton | Stockwood Discovery Centre, London Road, Luton, LU1 4LX | 2pm – 8pm |
| Thursday 21 November | Nash Mills, Herts | Nash Mills Village Hall, Lower Road, Nash Mills, HP3 8RT | 4pm – 8pm |
| Saturday 23 November | Watford | Holywell Community Centre, Chaffinch Lane, Watford, WD18 9QD | 11am – 3pm |
| Monday 25 November | Breachwood Green, Herts | Breachwood Green Village Hall, Chapel Road, Breachwood Green, Hitchin, SG4 8NX | 2pm – 8pm |
| Tuesday 26 November | Letchworth | The Broadway Hotel, Broadway, Letchworth, SG6 3NZ | 4pm – 8pm |
| Wednesday 27 November | Redbourn | Redbourn Village Hall, 63 High Street, Redbourn, AL3 7LW | 2pm – 8pm |
| Thursday 28 November | Luton | Ramridge Primary School, Turners Road North, Luton, LU2 9AH | 4pm – 8pm |
| Friday 29 November | St Albans | Jubilee Centre, Catherine Street, St Albans, AL3 5BU | 2pm – 8pm |
| Saturday 30 November | Royston, Herts | Market Hill Rooms, Fish Hill, Royston, SG8 9JL | 11am – 3pm |
| Mon 2 December | Luton | Marsh Farm Futures, The Moakes, Luton, LU3 3QB | 4pm – 8pm |
| Tuesday 3 December | Dunstable | Dunstable Conference Centre, 51 High Street North, LU6 1JF | 4pm – 8pm |
| Wednesday 4 December | Tring | Nora Grace Hall, Faversham Close, Tring, HP23 5BA | 2pm – 8pm |
| Thursday 5 December | Stevenage | Arts and Leisure Centre, Lytton Way, Stevenage, SG1 1LZ | 4pm – 8pm |
| Friday 6 December | Eaton Bray, Beds | Eaton Bray Village Hall, Church Lane, Eaton Bray, LU6 2DJ | 4pm – 8pm |
| Saturday 7 December | Slip End, Beds | Slip End Village Hall, The Cross Roads, Markyate Road, LU1 4BJ | 11am – 3pm |

02 Statutory consultation

A map showing the locations of the consultation events can be found in Appendix 2.

An inclusive consultation

In our summer 2018 consultation, 78% of respondents identified themselves as white British, and 65% of those who recorded their age were over 55 years old. For the statutory consultation process, we will therefore go to additional lengths to engage groups and people who are often underrepresented in consultations. Details on how we hope to reach underrepresented people can be found on page 21 of this document.

Materials at the events

At our events, there will be consultation boards displaying information about the proposals, including maps and descriptions of the development.

The events will also have printed copies of the full consultation documentation and feedback forms, which can be returned at the event or by Freepost (FREEPOST FUTURE LUTON LLAL).

Document inspection venues

Printed copies of all of the consultation materials listed on page 9 of this document will also be available to inspect free of charge in our document inspection venues, as listed on the following pages.

02 Statutory consultation

| Document Inspection Venue | Opening hours (correct at the time of publication) |
|---|---|
| Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF | Mondays to Fridays: 0845 – 1715; Saturdays & Sundays: Closed |
| Baldock Library, Simpson Drive, Baldock, SG7 6DH | Mondays to Wednesdays: 1000 – 1700; Thursdays: 1000 – 1800; Saturdays: 0900 – 1300; Fridays & Sundays: Closed |
| Beacon Villages Community Library, Old Town Hall, High Street, Ivinghoe, LU7 9EP | Tuesdays & Thursdays: 1400 – 1700; Wednesdays: 1000 – 1200; Fridays: 1400 – 1900; Saturdays: 1000 – 1300; Sundays & Mondays: Closed |
| Bury Park Library, Bury Park Community Centre, 161 Dunstable Road, Luton, LU1 1BW | Mondays, Wednesdays, Thursdays & Fridays: 1530 – 1800; Tuesdays: 0930 – 1700; Saturdays: 0930 – 1300; Sundays: Closed |
| Cambridge City Council, Mandela House, 4 Regent Street, Cambridge, CB2 1BY | Mondays to Fridays: 0900 – 1715; Saturdays & Sundays: Closed |
| Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford, SG17 5TQ | Mondays to Thursdays: 0900 – 1700; Fridays: 0900 – 1630; Saturdays & Sundays: Closed |
| Central Bedfordshire Council, Watling House, High Street North, Dunstable, LU6 1LF | Mondays to Thursdays: 0830 – 1700; Fridays: 0830 – 1600; Saturdays & Sundays: Closed |
| Dunstable Library, The Dunstable Centre, Court Drive, Dunstable, LU5 4JD | Mondays to Fridays: 0600 – 2200; Saturdays & Sundays: 0700 – 2100 |
| Harpenden Library, 27 High Street, Harpenden, AL5 2RU | Mondays: 0900–1800; Tuesdays & Fridays: 1300 – 1800; Thursdays: 0900 –1900; Saturdays: 0900 – 1700; Wednesdays & Sundays: Closed |
| Hemel Hempstead Library, The Forum, Marlowes, Hemel Hempstead, HP1 1DN | Mondays, Tuesdays, Wednesdays & Fridays: 0900 – 1800; Thursdays: 0900 – 1900; Saturdays: 0930 – 1600; Sundays: 1200 – 1600 |
| Hertfordshire County Council, County Hall, Pegs Lane, Hertford, SG13 8DQ | Mondays to Fridays: 0800 – 1800; Saturdays & Sundays: Closed |
| Hitchin Library, Paynes Park, Hitchin SG5 1EW | Mondays: 1300 – 1800; Tuesdays: 1000 – 1900; Thursdays & Fridays: 1000 – 1800; Saturdays: 1000–1700; Wednesdays and Sundays: Closed |
| Huntingdonshire District Council, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN | Mondays to Thursdays: 0845–1700; Fridays: 0845 – 1630; Saturdays & Sundays: Closed |

02 Statutory consultation

| Document Inspection Venue | Opening hours (correct at the time of publication) |
|---|--|
| Leagrave Library, Marsh Road, Luton, LU3 2NL | Mondays: 1100 – 1900; Tuesdays, Wednesdays & Fridays: 0900 – 1800; Thursdays: 0900 – 1900; Saturdays: 0930 – 1700; Sundays: Closed |
| Letchworth Library, Broadway, Letchworth Garden City, SG6 3PF | Mondays, Wednesdays & Fridays: 1000 – 1800; Tuesdays: 1300 – 1900; Saturdays: 1000 – 1700; Thursdays & Sundays: Closed |
| Lewsey Library, Landrace Road, Luton, LU4 0SW | Mondays: 1100 – 1700; Tuesdays & Thursdays: 0900 – 1700; Wednesdays: 0900–1800; Saturdays: 0930 – 1700; Fridays & Sundays: Closed |
| Luton Central Library, St George’s Square, Luton, LU1 2NG | Mondays: 1100 – 1900; Tuesdays to Thursdays: 0900 – 1900; Fridays: 0900 – 1700; Saturdays: 0930 – 1700; Sundays: 1100 – 1700 |
| Luton Council, Town Hall, George Street, Luton, LU1 2BQ | Mondays, Tuesdays, Thursdays & Fridays: 0800 – 1730; Wednesdays: 1000 – 1730; Saturdays & Sundays: Closed |
| Marsh Farm Library, Lea Manor High School, Northwell Drive, Luton, LU3 3TL | Mondays, Tuesdays, Wednesdays & Fridays: 1400 – 1800; Thursdays: 1000 – 1800; Saturdays: 0930 – 1700; Sundays: Closed |
| Milton Keynes Central Library, 555 Silbury Boulevard, Central Milton Keynes, MK9 3HL | Mondays, Tuesdays, Wednesdays & Fridays: 0900 – 1800; Thursdays: 0900 – 2000; Saturdays: 0900 –1700; Sundays: Closed |
| Milton Keynes Council, Civic Offices, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ | Mondays to Fridays: 0900 – 1715; Saturdays & Sundays: Closed |
| North Hertfordshire District Council, Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF | Mondays to Fridays: 0900 – 1700; Saturdays & Sundays: Closed |
| South Cambridgeshire Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA | Mondays to Fridays: 0800 – 1730; Saturdays & Sundays: Closed |
| St Albans Council, Civic Centre, St Peter's St, St Albans, AL1 3JE | Mondays to Thursdays: 0845 – 1715; Fridays: 0845 – 1645; Saturdays & Sundays: Closed |
| St Albans Library, The Maltings, St Albans, AL1 3JQ | Mondays, Wednesdays, Thursdays & Fridays: 1000 – 1800; Tuesdays: 1000 – 1900; Saturdays: 1000 – 1700; Sundays: 1200 – 1600 |

02 Statutory consultation

| Document Inspection Venue | Opening hours (correct at the time of publication) |
|---|---|
| Stevenage Borough Council, Daneshill House, Danestrete, Stevenage, SG1 1HN | Mondays to Fridays: 0830–1730; Saturdays & Sundays: Closed |
| Stevenage Central Library, Southgate, Stevenage, SG1 1HD | Mondays: 1000 – 1900; Tuesdays, Wednesdays, Thursdays & Fridays: 1000 – 1800; Saturdays: 1000 – 1700; Sundays: 1200 – 1600 |
| Stopsley Library, 598 Hitchin Road, Luton, LU2 7UN | Mondays: 1100 – 1700; Tuesdays: 1300 – 1900; Wednesdays: 0900 – 1700; Thursdays & Fridays: 1000 – 1700; Saturdays: 0930 – 1700; Sundays: Closed |
| Tring Library, High Street, Tring, HP23 4AF | Mondays & Fridays: 0930 – 1800; Tuesdays, Wednesdays & Thursdays: 1300 – 1800; Saturdays: 0930 – 1600; Sundays: Closed |
| Welwyn Library, Civic Centre, Prospect Place, Welwyn, AL6 9ER | Mondays, Tuesdays, Wednesdays & Fridays: 1400 – 1800; Saturdays: 0900 – 1300; Thursdays & Sundays: Closed |
| Wendover Community Library, High Street, Wendover, HP22 6DU | Tuesdays & Thursdays: 0930 – 1700; Fridays: 0930 – 1900; Saturdays: 1000 – 1600; Mondays, Wednesdays & Sundays: Closed |

03 Publicising the consultation

We have identified a number of ways to promote our statutory consultation to ensure stakeholders have a good opportunity to engage with our proposals. These are outlined below:

| Method | Details |
|-----------------------------------|---|
| Website | All consultation material, and this SoCC, will be made available online on the project website, futureluton.llal.org.uk , and will be free to download. We will be using a wide range of social media channels to advertise the consultation material on the website and encourage users to access the project website, read the documentation, and provide their feedback. Visitors to futureluton.llal.org.uk will be able to read all documentation online and submit their feedback via the website. Alternatively, they will be able to download the documents and feedback forms and return the forms via our freepost address. |
| Email | We will send emails about the SoCC, statutory consultation and events, to stakeholders, including businesses, interest groups, and individuals who took part in our previous consultation. |
| Statutory notices: public notices | <p>To comply with Section 47 and Section 48 of the Planning Act 2008, we are placing statutory newspapers at the start of the consultation period. These notices will provide details of our consultation, including the document inspection venues and the duration of the consultation period. We will publish the statutory notices in the following newspapers:</p> <ul style="list-style-type: none"> • The Times • The London Gazette • Barnet Borough Times • Biggleswade Chronicle • Bucks Free Press • Bucks Herald • Cambridge News • Dunstable Gazette • Hemel Hempstead Gazette • Hertfordshire Mercury • Herts Advertiser • Hitchin Comet • Hunts Post • Leighton Buzzard Observer • Letchworth & Baldock Comet • Luton & Dunstable Herald & Post • Luton News • Milton Keynes Citizen • Royston Crow • Stevenage Comet • Welwyn & Hatfield Times • Barnet Borough Times • Royston Crow • Watford Observer |

03 Publicising the consultation

| Method | Details |
|---|--|
| Media: Press release/radio/TV news | We will provide information about the consultation in national and local newspapers as above, and parish council (as identified within the local host authorities) newsletters / magazines where possible. We will also share press releases with journalists and facilitate coverage in national and local media – print, radio, and television. We will aim to use this media engagement to raise awareness of the consultation process and how stakeholders can have their say. |
| Posters | We will distribute posters that will detail the project, consultation events and how stakeholders can engage with the proposals. We will share copies of the poster with venues in Luton and the surrounding local authority areas and request that they are posted on noticeboards / public spaces to help advertise our consultation. These venues will include: <ul style="list-style-type: none"> • Local libraries • Community centres • Colleges • Places of worship • Venues where our events will be held • The airport • Parish councils (as identified within the local host authorities) • Local/district/county councils |
| Online/social media | We will promote our consultation using various social media channels, including Twitter (@LLA_Ltd and @LutonCouncil) and Facebook (pages: LondonLutonAirportLtd and LutonCouncil). The posts will include details of the project and encourage users to visit the project website and provide their feedback. We will also liaise with the host local authorities to encourage them to use their own social media channels to promote the consultation and website. |
| Paid-for media adverts | In addition to our social media posts, we will use geographically-targeted advertising on social media, including Twitter and Facebook, to encourage stakeholders to visit the project website and provide feedback. We will place advertisements in local printed and digital newspapers. |
| Parish and district council websites, newsletters, and noticeboards | We will submit information to parish councils and local authorities for possible inclusion in their parish newsletters. These parish councils are those within the local host authorities. Where parish councils allow advertisements in their newsletters, we will also seek space for advertisements to promote the consultation, events, and to direct stakeholders to the website. We will send packs of posters to each parish council to put on their local noticeboards. We will request that local authorities and parish councils also use their websites to publicise links to the website: futureluton.llal.org.uk |

03 Publicising the consultation

| Method | Details |
|----------------------------------|--|
| Postal communication: newsletter | <p>We will send out a newsletter that will detail the project, all the consultation events, and how stakeholders can engage with the proposals. This will advertise the consultation to households living underneath the airport's flightpaths. The newsletter will also be delivered to people living in proximity to each consultation event. For maps of the distribution area beneath the flightpaths and, where they fall outside this zone, the delivery areas surrounding consultation events, please see Appendix 3. In addition to these areas, we will also send copies of the newsletter to a range of organisations, including:</p> <ul style="list-style-type: none"> • Local libraries • Community centres • Places of worship • Venues where our events will be held • Parish councils • District, unitary, and county councils • Contacts identified that work with or can reach out to hard-to-reach groups. |
| Letters to statutory consultees | <p>We are conducting consultation under Section 42 of the Planning Act 2008 at the same time as we conduct consultation as required by Section 47. Accordingly, statutory consultees as defined by Section 42 will receive consultation letters at the outset of the consultation period.</p> |

04 Engagement

We are keen that information about our proposals and mitigation plans are shared widely. In addition to the public consultation events, we have outlined below our plans to engage further with particular communities.

| Stakeholder | Engagement plans |
|---------------------------|--|
| Local authority briefings | We will offer briefings to the host authorities and the statutory parish councils. We will also be working with local authorities to ensure that they have the correct information about the project and consultation, and help them to advertise and promote the consultation effectively for their residents if they choose to do so. This includes print and digital information (e.g. for use in newsletters), and through their customer contact centres. |
| Businesses | We will encourage business groups, such as the Chamber of Commerce, airlines, the SEMLEP, and Hertfordshire LEP, to engage with the proposals and share details with their business community contacts and employees. We will also work with LLAOL to encourage them to share details with businesses and their employees. |
| Representative groups | We recognise that there are specific representative groups whose primary objective is to highlight and deal with issues in relation to the airport. We will encourage these groups to engage with the consultation process and submit their feedback on the proposals. |

04 Engagement

| Stakeholder | Engagement plans |
|----------------------|---|
| Hard-to-reach groups | <p>Hard-to-reach groups are groups within society that are typically under-represented in the planning process, including groups who have protected characteristics under the Equalities Act. These groups may include ethnic minorities, people with disabilities, travellers and young people. Through our engagement with local authorities, we have received advice on how to best engage with those identified as hard-to-reach groups in their areas.</p> <p>Young people</p> <p>We will contact educational establishments within the host local authority areas, including primary and secondary schools, colleges (16-18 year old students), and universities, and provide information that will allow them to advertise the consultation to students and pupils. This will include the distribution of poster packs.</p> <p>Working families</p> <p>Working families often have difficulty accessing consultations because of time and childcare commitments. We have therefore ensured that consultation events are scheduled for both evenings and weekends as well as during the day. Our consultation events will be family-friendly with activities for children, and will have a dedicated security team to ensure that they are a safe space for families.</p> <p>Traveller communities</p> <p>Local authorities' contacts with the traveller communities in the local area will be utilised to ensure that people without permanent addresses who reside in the local area are informed about the consultation. We will offer to support local councils to deliver face-to-face engagement with these groups.</p> <p>People with disabilities</p> <p>A key criterion for choosing consultation venues was that they are accessible to those with disabilities. We will also work with local authorities to identify how we engage with forums and groups representing people with disabilities. We will provide printed copies of the consultation documentation to the Luton Home Library Service. This service is free and provided by the local authority for their residents unable to visit a local library. The documents will be able to be delivered to homes with other books, by their team of dedicated staff and volunteers, upon request. We will consider all requests to make documentation available in formats that are accessible for disabled people, such as easy read, large print, or braille.</p> <p>Minority groups</p> <p>We have ensured that we will hold consultation events in wards that have diverse populations, to ensure that stakeholders from a wide range of backgrounds have convenient access to a consultation event. Promotional poster packs will be distributed to community centres and places of worship. We will work with local authorities to encourage forums and community groups to engage with the plans during the consultation.</p> <p>Areas of higher deprivation</p> <p>We have ensured that we will hold consultation events in areas of high deprivation, to prevent additional travel costs and minimise time commitments for those who want to attend.</p> <p>People who require alternative print formats</p> <p>We will consider requests for alternative document formats (such as translations, easy read, large print, or braille) to enable all members of the public to view and comment on the consultation documents where it is reasonably practical to do so.</p> |

05 Next steps

Feedback form

Consultation feedback forms will be made available:

- At every consultation event we hold
- At the document inspection venues (as listed previously)
- Online via our website futureluton.llal.org.uk
- On request by emailing us on futureluton@llal.org.uk
- On request by calling us on 01582 548782 (phoneline open Monday – Friday, 9am – 5.30pm), please leave a message where necessary.

The form will include questions on all aspects of the proposed development to help stakeholders provide feedback both in a structured way and which includes scope to provide general comments on the proposals and principles of development.

Attendees will be invited to leave their addresses and postcodes, to help us understand the geographical distribution of different concerns and issues.

We will also accept comments by post or email, whether or not the respondent chooses to use the feedback form.

How to respond to the consultation

Consultees will be able to provide comments and feedback in a number of ways, all of which are free of charge:

| Method | Details |
|----------------------------|--|
| Email | Email your comments and/or feedback form to futureluton@llal.org.uk |
| Online feedback form | Complete and submit the feedback form online by visiting our website: futureluton.llal.org.uk |
| Freepost | Download and print the feedback form from the website, complete this and send it back to our freepost address: Freepost Future Luton LLAL |
| Public consultation events | Visit one of our consultation events (listed on pages 11-12), and complete and submit a feedback form. |

We will record all feedback received through these channels.

Our deadline for accepting feedback to our statutory consultation is **11:59 pm on Monday 16 December 2019**.

To ensure that all responses posted before the closing time are included, we will accept posted responses that have a postmark on or before 16 December 2019. Please note that while all the feedback we receive by the deadline will be recorded and considered, we will not be able to respond to individual comments.

Before submitting our DCO application, and where we consider it appropriate, we may choose to consult further on certain changes to our proposals made in response to the feedback received during our statutory consultation. The nature of this consultation would be determined by the impact and size of the proposed changes, and we will keep all stakeholders informed if we choose to consult further.

05 Next steps

We will produce a Consultation Report to accompany our DCO application as required by Section 37(3)(c) of the Planning Act 2008. This report will detail how we have had regard to the responses received when developing our proposals.

We will prepare and submit our DCO application and, if accepted for examination, we will publish notices that will allow any interested parties to submit their representations and participate in the examination process. You can read more about the DCO process on our website: futureluton.llal.org.uk, and on the Planning Inspectorate website: infrastructure.planninginspectorate.gov.uk/ or by calling 01582 548782 (phoneline open Monday - Friday, 9am – 5.30pm)

GDPR and privacy

We are committed to protecting personal information. Any information provided will be used in line with applicable laws concerning the protection of personal data, including the General Data Protection Regulation (GDPR), which came into effect on 25 May 2018.

Under the terms of the GDPR, individuals have certain rights over how their personal data is retained and used by us. For more information, see our full data privacy statement: futureluton.llal.org.uk.

How we will use the information you provide

The information that is shared with us during our statutory consultation will be used for a number of purposes, including:

- To collate and analyse feedback to help with the development of our plans

- To produce our Consultation Report as part of our DCO application (no individual personal data will be published)
- To write to those that share feedback with updates about the outcomes of this consultation and other developments (unless specified otherwise)
- To keep up-to-date records of our interactions with individuals and organisations

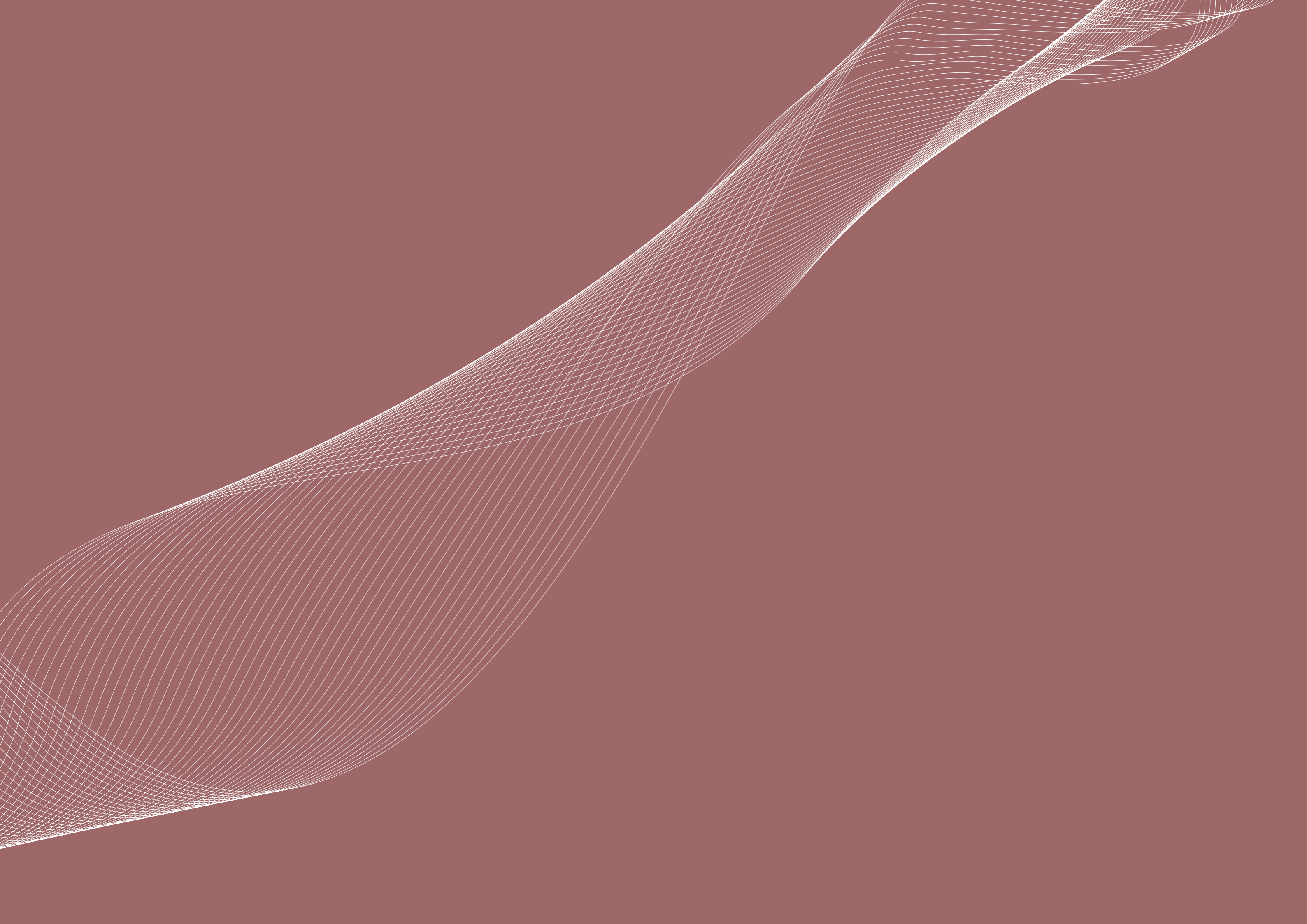
The information shared with us during the consultation will be used by the following recipients to record, analyse and report on the feedback received:

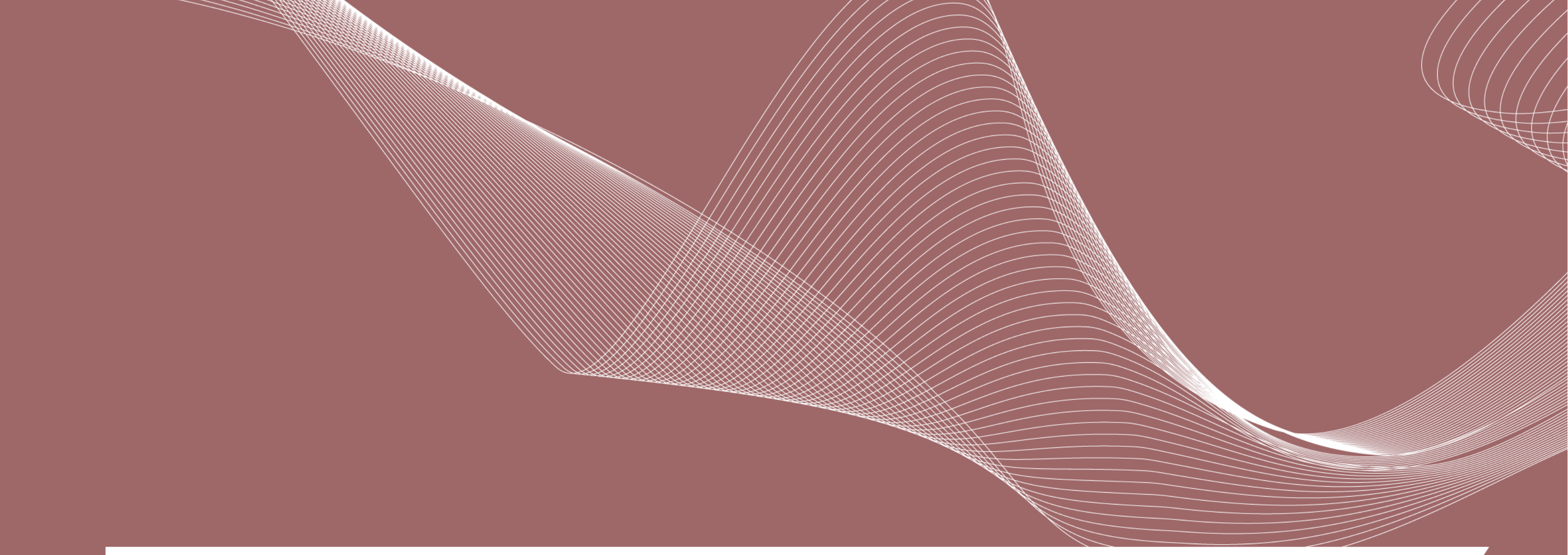
- London Luton Airport Limited
- Project consultants
- Legal team
- The Planning Inspectorate
- The Secretary of State
- Department for Transport
- Civil Aviation Authority

Contact details

You can contact us via the following methods if you would like more information about the project or to request copies of consultation documents:

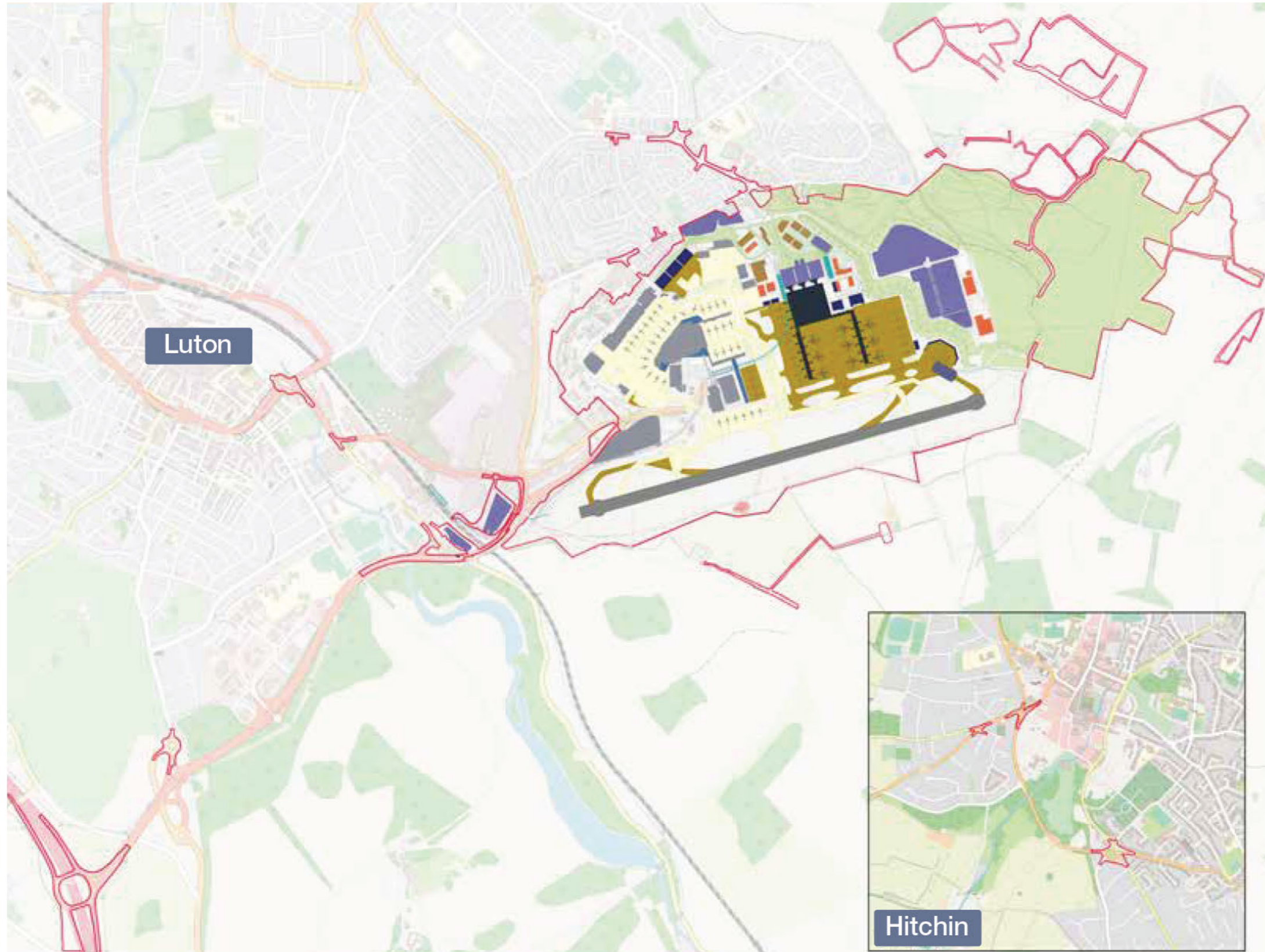
- Email: futureluton@llal.org.uk
- Post: Write to us at FREEPOST FUTURE LUTON LLAL
- Phone: Call us on 01582 548782 (phoneline open Monday – Friday, 9am – 5pm), please leave a message where necessary.





Appendices

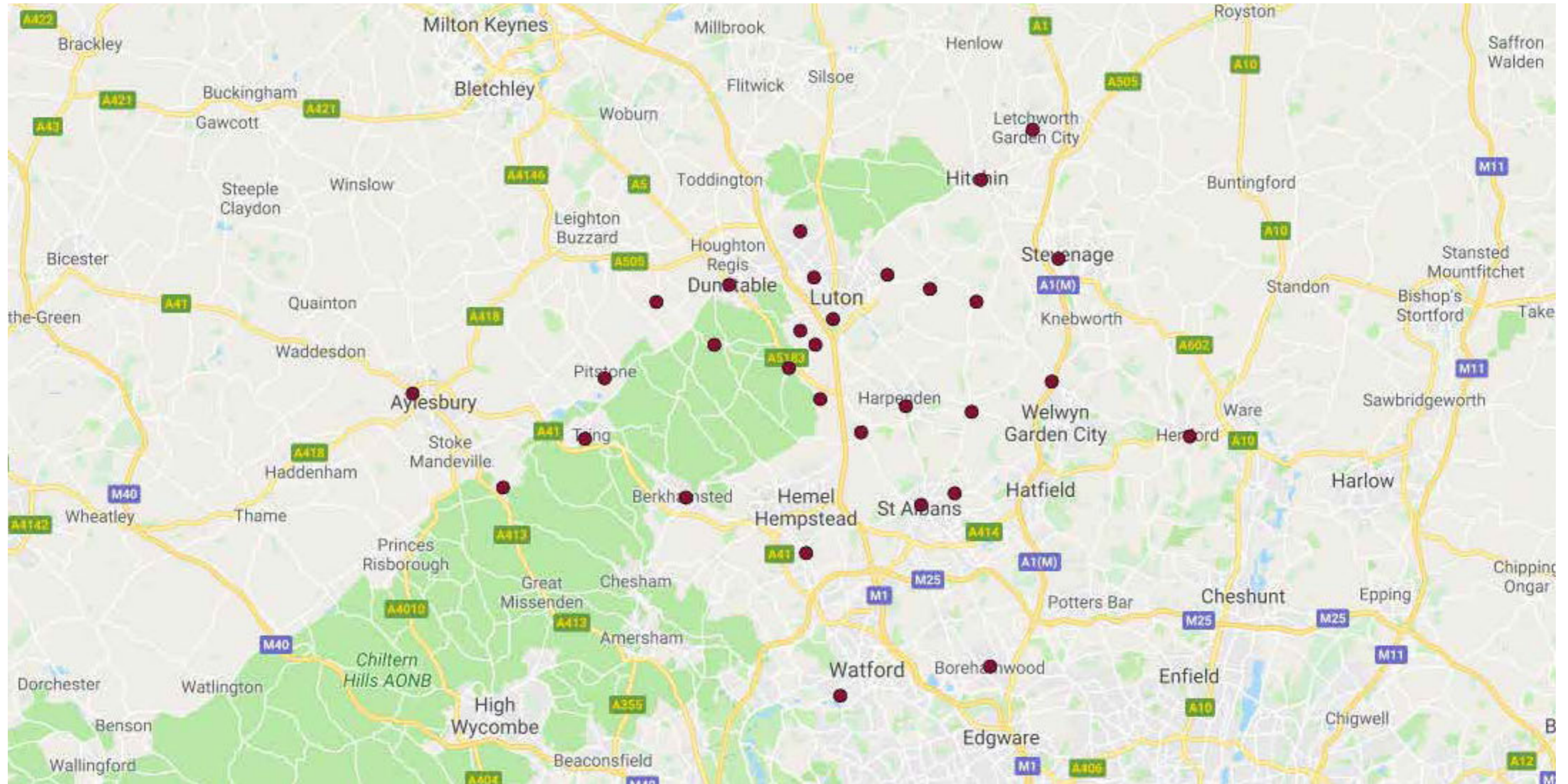
Appendix 1 – Map of proposed development boundary



The red line on this map represents the proposed development boundary for our DCO application.

Appendix 2 – Event locations

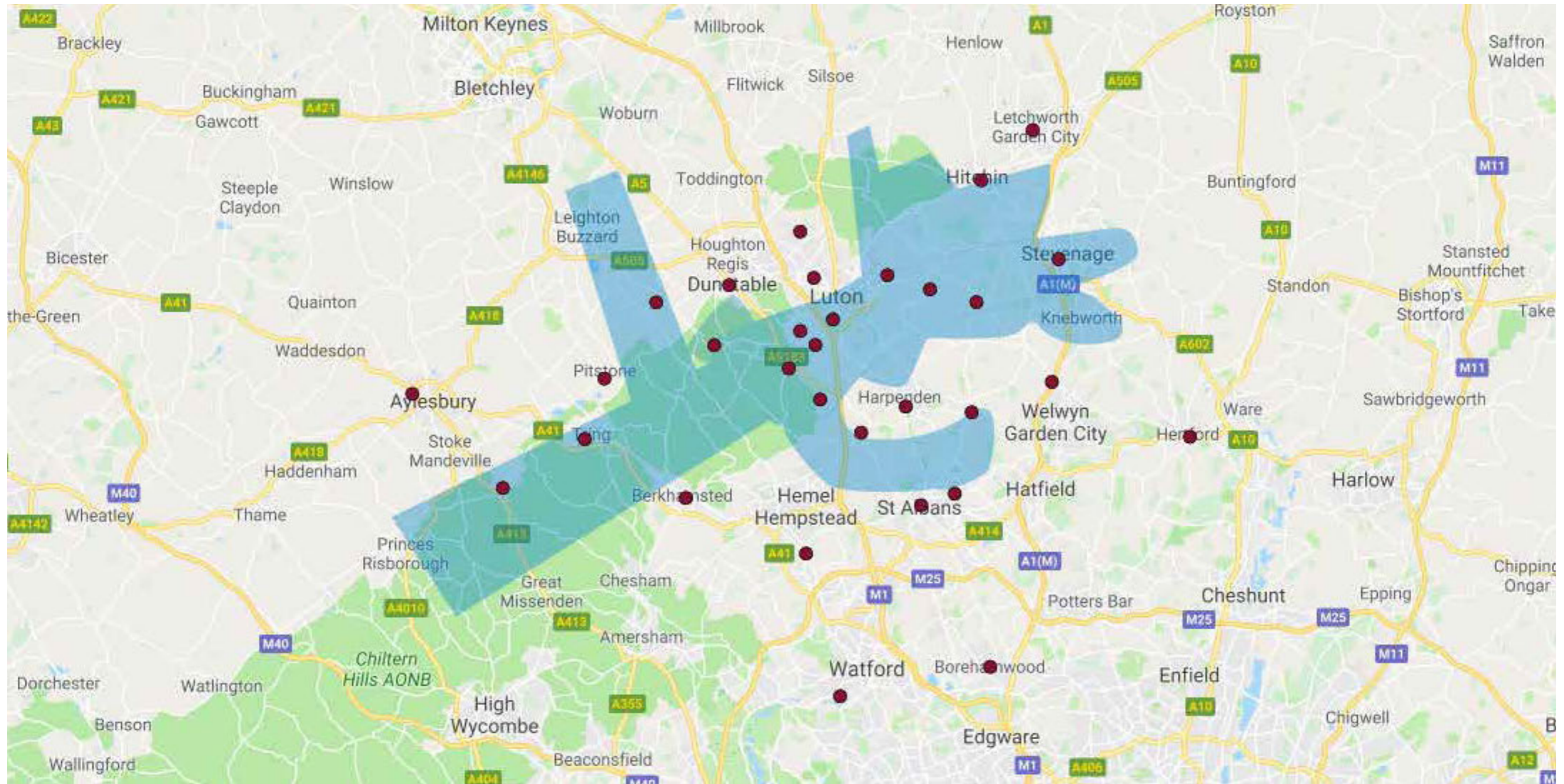
The map below shows the locations of the consultation events listed in section two.



Background image source: Google Map

Appendix 3 – Newsletter distribution areas

The map below is to indicate the newsletter distribution areas. All addresses within the blue area will be sent a newsletter. We will also send newsletters to those addresses within a 1km radius of each consultation venue, where this falls outside of the blue area.



Background image source: Google Map



ARRIVALS

DEPARTURES

CONNECTIONS
TO AIR & RAIL

easyJet







How to contact us:

Email: futureluton@llal.org.uk

Phone: 01582 548782

Write to us: FREEPOST FUTURE LUTON LLAL

Websites: futureluton.llal.org.uk
www.llal.org.uk

 London Luton Airport Ltd
 @LLA_Ltd

